

**TOWNSHIP OF PEMBERTON
REORGANIZATION & REGULAR
MEETING MINUTES**

**January 2, 2020
6:00 P.M.**

Township Clerk's greeting to the public.

Notice of this meeting was given in accordance with the Open Public Meetings Act.

Mrs. Cosnoski advised that Sgt. Gaskin had sent his regrets as he was unable to get the JROTC for tonight's meeting as it was the first day back to school and proceeded to lead the assembly in the Pledge of Allegiance.

Invocation by Reverend Dr. Ernest Trueblood, DD.

CALL TO ORDER

Mrs. Cosnoski called the meeting to order at approximately 6:00 p.m.

ROLL CALL

PRESENT

Jason Allen
Gaye Burton
Donovan Gardner
Elisabeth McCartney
Norma Trueblood

ABSENT

Also, present: Mayor David Patriarca, Business Administrator Daniel Hornickel, Solicitor Andrew Bayer and Township Clerk, Amy P. Cosnoski.

Nominations for President of Council submitted to Clerk, followed by a poll of the Council on the names of those nominated.

Councilmen Gardner nominated Councilwoman Burton for Council President, seconded by Councilwoman Trueblood and a third by Councilman Allen. No other nominations were made.

Motion by Allen and Trueblood to close the nominations. Allen, yes; Trueblood, yes; Gardner, yes; Burton, yes; McCartney, yes. Motion carried.

Motion by Gardner and Trueblood to appoint Councilwoman Gaye Burton as Council President for the year 2020. Gardner, yes; Trueblood, yes; Allen, yes; McCartney, yes; Burton, yes. Motion carried.

Mayor Patriarca administered the Oath of Office to Council President Burton.

Mrs. Cosnoski presented the gavel to the Council President Burton. Council President Burton thanked all for their support and stated that sitting in that seat was an honor. Noted she will do her best for the entire community and is looking forward to 2020.

Mayor Patriarca swore in the 2020 Police Chaplains to include, Reverend Dr. Ernest Trueblood, Pastor Todd Anderson, Rev. Samuel Lee Hayes, Jr. and Minister Letha Jackson.

PUBLIC COMMENTS

Council President Burton opened the meeting up to general public comments.

Samuel Lee Hayes, Jr., Browns Mills – 1. Advised he had purchased a new dog and it takes him for walks around town. Stated his heart is heavy over the appearance of the town and the trash all over. Commented that we need to hold people accountable and we need to lift the pride of this community. Noted that he will hold the Council, Mayor and Administrator accountable. Council President Burton noted that our Clean Communities program is a great program but agreed that everyone needs to be more accountable. Councilman Gardner noted that Clean Communities is great, but you can clean one day and it looks like nothing was done the next. Mayor Patriarca noted that this is a Code Enforcement issue and that we are waiting on a new position to be filled through Civil Service. Explained that there is a push for this to be addressed this year. Mayor Patriarca provided an explanation about Clean Communities and how it works. A discussion ensued

on putting up more signs and the fact that they do not work. It was noted that the culture of the town needs to be changed and the towns pride needs to be uplifted. All of Council and Administration were in agreement that more needs to be done.

Ernest Trueblood, Browns Mills – 1. Advised that he is the Pastor of International Revival Tabernacle in Country Lakes. Noted his concerns over speeding issues on Choctaw Drive. Mayor Patriarca advised that this is something that will be addressed this year with speed tables that will be put in. Police Chief Jantas addressed the speeding issues and commented on the need to increase manpower. Noted they are down to 41 officers from 57 to cover a 64 square mile town. Mayor Patriarca noted that we can always use more manpower, but reports are showing officers are not writing tickets month after month. Advised that neither Council nor Administration has the authority to require this enforcement to occur as only the Police Chief has this authority to require that enforcement be done. Stated he knows that the Chief is a man of action and that he will do something about this. Councilman Allen noted some other options in the meantime including better lighting, freshening up the crosswalk lines and evaluating the location of the speed limit signs.

Seeing no other residents wishing to be heard, this portion of the meeting was closed to the public.

Consent Agenda: All items listed with an asterisk (*) are considered to be routine by the Township Council and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.

CONSENT AGENDA

***CONSENT AGENDA RESOLUTIONS**

***REORGANIZATION CONSENT RESOLUTIONS**

- *1-2020 Adopts Temporary Municipal Budget for 2020.
- *2-2020 Adopts Temporary Municipal Budget - Water Utility Fund for 2020
- *3-2020 Adopts Temporary Municipal Budget - Sewer Utility Budget for 2020.
- *4-2020 Appoints Amy P. Cosnoski as Municipal Improvement Search Officer.
- *5-2020 Appoints Sunshine Dashiell as Deputy Township Clerk
- *6-2020 Appoints Alison Varrelmann as Tax Search Officer.
- *7-2020 Appoints Amy P. Cosnoski as Public Agency Compliance Officer per Affirmative Action Regulations.
- *8-2020 Establishes Pemberton Township's Cash Management Plan.
- *9-2020 Establishes Regular Council Meeting Dates.
- *10-2020 Designates Township Holiday schedule.
- *11-2020 Designates Official Newspapers for Township.
- *12-2020 Establishes rate of interest for delinquent tax payments.
- *13-2020 Authorizes imposition of service charge assessed to property owners for property placed on tax sale for delinquent taxes or municipal charges.
- *14-2020 Authorizes cancellation of property tax overpayments or delinquent amounts of less than \$10.00.
- *15-2020 Establishes disposition of tax overpayments.
- *16-2020 Authorizes Tax Assessor to execute Stipulations of Settlement, file Rollback Assessments on behalf of the Township and further authorizes Tax Assessor or Township Solicitor to file appeals as may be necessary.
- *17-2020 Concurs in the Appointment of Daniel Hornickel as Commissioner to the Burlington County Joint Insurance Fund.
- *18-2020 Concurs in the Appointment of Michele Brown as Alternate Commissioner to the Burlington County Joint Insurance Fund.
- *19-2020 Concurs in the Appointment of Anna Shaker and Michele Brown as Safety Delegate Representatives to the Burlington County Joint Insurance Fund.

*20-2020 Concurs in the Appointment of Michele Brown as Township Claims Administrator to the Burlington County Joint Insurance Fund.

*21-2020 Concurs in the Appointment of Daniel Hornickel as the Township Contact Person for Employment Practices Attorney Consultation Services for the Burlington County Joint Insurance Fund.

Motion by Allen and Trueblood to approve the Consent Agenda as presented. Allen, yes; Trueblood, yes; Gardner, yes; McCartney, yes; Burton, yes. Motion carried.

OTHER REORGANIZATION RESOLUTIONS

22-2020 Appoints Class III Member to Planning Board (Member of Council).

Motion by Allen and Trueblood to approve Resolution 22-2020 with Councilman Gardner appointed to the position. Allen, yes; Trueblood, yes; Gardner, yes; McCartney, yes; Burton, yes. Motion carried.

23-2020 Appoints Auditor.

Motion by Allen and Gardner to approve Resolution 23-2020. Allen, yes; Gardner, yes; Trueblood, yes; McCartney, yes; Burton, yes. Motion carried.

24-2020 Appoints Risk Management.

Motion by McCartney and Trueblood to approve Resolution 24-2020. McCartney, yes; Trueblood, yes; Gardner, yes; Allen, yes; Burton, yes. Motion carried.

25-2020 Appoints Insurance Broker of Record.

Motion by McCartney and Gardner to approve Resolution 25-2020. McCartney, yes; Garner, yes; Trueblood, yes; Allen, yes; Burton, yes. Motion carried.

26-2020 Consent of Council to Solicitor appointment.

Motion by Trueblood and Allen to approve Resolution 26-2020. Trueblood, yes; Allen, yes; McCartney, yes; Gardner, yes; Burton, yes. Motion carried.

27-2020 Consent of Council to appointment of Special Counsel Pool of Attorneys to provide various special legal services.

Motion by Gardner and Trueblood to approve Resolution 27-2020. Gardner, yes; Trueblood, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

28-2020 Consent of Council to Engineer's appointment.

Motion by McCartney and Trueblood to approve Resolution 28-2020. McCartney, yes; Trueblood, yes; Gardner, yes; Allen, yes; Burton, yes. Motion carried.

29-2020 Consent of Council to appointment of Professional Engineers for CY2020 for Engineering Projects, As Needed.

Motion by Gardner and McCartney to approve Resolution 29-2020. Gardner, yes; McCartney, yes; Allen, yes; Trueblood, yes; Burton, yes. Motion carried.

30-2020 Consent of Council to appointment of Professional Planners for CY2020 for Planning Projects, As Needed.

Motion by Trueblood and Gardner to approve Resolution 30-2020. Trueblood, yes; Gardner, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

31-2020 Consent of Council to appointment of Architect.

Motion by McCartney and Gardner to approve Resolution 31-2020. McCartney, yes; Gardner, yes; Trueblood, yes; Allen, yes; Burton, yes. Motion carried.

32-2020 Consent of Council to appointment of Conflicts Municipal Court Judge.

Motion by Trueblood and Gardner to approve Resolution 32-2020. Trueblood, yes; Gardner, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

33-2020 Consent of Council to Public Defender's appointment.

Motion by McCartney and Trueblood to approve Resolution 33-2020. McCartney, yes; Trueblood, yes; Gardner, yes; Allen, yes; Burton, yes. Motion carried.

34-2020 Consent of Council to Prosecutor appointment.

Motion by Trueblood and McCartney to approve Resolution 34-2020. Trueblood, yes; McCartney, yes; Allen, yes; Gardner, yes; Burton, yes. Motion carried.

35-2020 Appoints Members to the Township Alliance Group.

Motion by Allen and Gardner to approve resolution 35-2020. Allen, yes; Gardner, yes; Trueblood, yes; McCartney, yes; Burton, yes. Motion carried.

36-2020 Appoints Members to the Senior Citizens Council.

Motion by Trueblood and Gardner to approve Resolution 36-2020. Trueblood, yes; Gardner, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

37-2020 Appoints Members to the Veterans Advisory Committee.

Motion by Gardner and Trueblood to approve resolution 37-2020. Gardner, yes; Trueblood, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

38-2020 Consents to the Mayor's Zoning Board appointments.

Motion by Gardner and Trueblood to approve resolution 38-2020. Gardner, yes; Trueblood, yes; McCartney, yes; Allen, yes; Burton, yes. Motion carried.

REGULAR BUSINESS RESOLUTIONS

39-2020 Authorizes various routine refunds in the total amount of \$53.00.

Motion by McCartney and Trueblood to approve Resolution 39-2020. McCartney, yes; Trueblood, yes; Gardner, yes; Allen, yes; Burton, yes. Motion carried.

40-2020 Authorizes Change Order #1 and final payment under the contract awarded to AC Schultes, Inc., for a Pilot Well installation for a decrease in the total amount by \$5,864.40.

Councilman Allen asked if the installation is already done and how the production has been. Mr. Hornickel commented that the installation is complete and advised on the production rate.

Motion by Allen and McCartney to approve Resolution 40-2020. Allen, yes; McCartney, yes; Gardner, abstain; Trueblood, yes; Burton, yes. Motion carried.

41-2020 Authorizes a one-year contract extension between the Township of Pemberton and the Communication Workers of America Local 1040 for Township Supervisors, until December 31, 2020.

Motion by McCartney and Allen to approve Resolution 41-2020. McCartney, yes; Allen, yes; Gardner, yes; Trueblood, yes; Burton, yes. Motion carried.

42-2020 Authorizes a Shared Service Agreement between the Township of Pemberton and the County of Burlington for water meter reading and billing.

Motion by Trueblood and Allen to approve Resolution 42-2020. Trueblood, yes; Allen, yes; McCartney, yes; Gardner, yes; Burton, yes. Motion carried.

43-2020 Awarding a contract to Building Inspection Underwriters, Inc. for the provision of third party building sub-code inspection services for a two-year period commencing on January 1, 2020.

Motion by McCartney and Trueblood to approve Resolution 43-2020. McCartney, yes; Trueblood, yes; Gardner, yes; Allen, yes; Burton, yes. Motion carried.

REPORTS & COMMUNICATIONS

a. Engineer's Report – 12/27/2019

Councilman Allen asked about the West End Park project and if we had heard back from Pinelands regarding the amendment that was provided for the project. Mayor Patriarca noted that the Engineers are working on a concept to get the project to go through and explained the concept and adjustments.

BILL LIST

Approval by Council required for payment of vouchers on bill list dated 12/30/2019.

Motion by Allen and Gardner to approve the Bill List. Allen, yes; Gardner, yes; Trueblood, yes; McCartney, yes; Burton, yes. Motion carried.

SOLICITOR'S REPORT:

Mr. Bayer reported: Thanked the Mayor for his continued support over the last 14 years and thanked Council as well. Wished Councilwoman Trueblood the best and noted she was a wonderful Council President and faced the challenges over the last year. Wished Council President Burton the best in her new role.

MAYOR'S AND/OR BUSINESS ADMINISTRATOR'S REPORT:

Mayor Patriarca reported: Congratulated Council President Burton in her new role and stated he looks forward to working with her over the year. Thanked Councilwoman

Trueblood for all she had done in her role as the Council President. Noted that the right team is in place to support the Council President in the new year. Noted that Press Avenue paving is done for the year and that it will start up again when the weather beaks. Advised that Public Works had broken another record going over their previous 31,000 linear feet. Noted that we are working with the contractor on some issues at the new firehouse in Presidential Lakes. Advised that there were some leaks in the Country Lakes Recreation Center with some water damage. Noted that insurance is covering a lot of the costs and explained the damages.

Business Administrator Hornickel: Commented on the new website going live and that we are working through the bugs. Noted that back in the fall we started taking credit card payments and all is going well so far and advised on the amounts collected. Advised on the 4 reverse energy online auctions and explained what they were for. Noted that the new sewer Division Manager and the Public Works Manager had their first official meeting and it was very productive. Wished all a very happy new year.

COMMENTS BY COUNCIL MEMBERS:

Councilman Gardner – Welcomed Council President Burton to her new role and thanked Councilwoman Trueblood for the great job she did. Noted that he is looking forward to working with all of Council again this year. Asked the Mayor about having a street sweeper. Mayor Patriarca noted that we do have a street sweeper that goes out regularly in the areas where there are storm water systems but not all over town and advised on the reasons why. Councilman Gardner asked if there was a way to tie Mr. Hayes suggestion into the Clean Communities project. Welcomed the MUA staff to Pemberton Township and knows they will continue to do a great job. Stated he is looking forward to 2020 and thanked all for coming out.

Councilwoman Trueblood – Wished all a happy new year. Thanked everyone for their support while she served as the Council President these last two years. Stated that they faced challenging times, but all pulled through it. Thanked Mr. Bayer for leading and guiding them through and helping her to hold her head up high. Thanked Administration because she truly believes in and stands behind the Mayor and the Business Administrator and all the employees throughout the town. Stated it is Pemberton Pride and she is thankful for it. Commented that she is thankful for Council President Burton taking over the position and she knows she will do great.

Councilman Allen – Congratulated all those that were nominated or appointed and stated he is looking forward to working with all in 2020. Acknowledged and thanked both the Police and Fire Chief for being present at tonight's meeting. Thanked the public for coming out to the meeting and looks forward to seeing all soon.

Councilwoman McCartney – Wished all a happy new year and stated she is looking forward in everyone working together. Stated she believes that they all want what is best for the residents on our town and noted she appreciates all of those that come out and share their concerns. Thanked Mr. Hornickel for updating all of Council on what has been going on with the Sewage Division. Commented on the new website and that it looks great. Asked about the reports that are missing.

Council President Burton – Wished a happy new year to all and is looking forward to the challenge of being the Council President and knows she works with a great team. Thanked the Mayor and Business Administrator for the open-door policy they have. Thanked the Police and Fire Chief for coming out to support them as they support each other. Noted that we do need to increase Pemberton Pride. Thanked Mr. Bayer for all his insight and vision. Noted that all had a trying year last year and gave kudos to everyone for doing what they said they would do. Thanked Mrs. Cosnoski for all that she does.

Councilwoman Trueblood thanked Councilman Gardner for all the pictures he provided for the website.

The meeting was adjourned at approximately 7:38 p.m.

Respectfully submitted by,

Amy P. Cosnoski

Amy P. Cosnoski, RMC, Township Clerk