

**TOWNSHIP OF PEMBERTON
REORGANIZATION & REGULAR
MEETING MINUTES**

**January 2, 2019
5:30 P.M.**

Township Clerk's greeting to the public.

Notice of this meeting was given in accordance with the Open Public Meetings Act.

Township Clerk's announcement of Presentation of Colors by Pemberton JROTC.

FLAG SALUTE

The Pemberton Township High School JROTC led the assembly in the Pledge of Allegiance.

Invocation by Reverend Dr. Ernest Trueblood, DD.

CALL TO ORDER

Ms. Cosnoski called the meeting to order at approximately 5:30 p.m.

Swearing in of Incoming Council Members by Ms. Cosnoski and Mayor Patriarca.

ROLL CALL

PRESENT

Elisabeth McCartney
Jason Allen
Donovan Gardner
Gaye Burton
Norma Trueblood

ABSENT

Also, present: Mayor David Patriarca, Business Administrator Dennis Gonzalez, Solicitor Andrew Bayer and Township Clerk, Amy P. Cosnoski.

Nominations for President of Council submitted to Clerk, followed by a poll of the Council on the names of those nominated.

Councilmen Allen and Gardner nominated Councilwoman Trueblood for Council President. No other nominations were made and nominations were closed.

Motion by Burton and McCartney to appoint Councilwoman Norma Trueblood as Council President for the year 2019. Burton, yes; McCartney, yes; Allen, yes; Gardner, yes; Trueblood, yes. Motion carried.

Mr. Bayer gave the administered the Oath of Office to Council President Trueblood.

Ms. Cosnoski presented the gavel to the Council President Trueblood.

Ms. Cosnoski swore in Mayor Patriarca to his 4th term as Mayor of Pemberton Township.

Mayor Patriarca swore in Craig Augustoni as the Emergency Management Coordinator and as Fire Chief for Pemberton Township.

Mayor Patriarca explained the Chaplain program. Mayor Patriarca swore in the 2019 Police Chaplains, Reverend Dr. Ernest Trueblood, Pastor Todd Anderson and Minister Letha Jackson.

PUBLIC COMMENTS

Council President Trueblood opened the meeting up to general public comments.

James Boland, 226 Filbert Ave. – 1. Wished everyone a Happy New Year and congratulated all those being sworn in. Stated he has learned a lot coming to the meetings. Commented that an individual can make a difference and that he has learned that not everyone agrees on everything all of the time. Noted that the better informed we are the better the decision we can make. Stated that he hopes that the people he sees coming to the meeting will continue to come.

America Phillips, Presidential Lakes – 1. Congratulated everyone and wished all a Happy New Year. Asked for a status update on the Presidential Lakes Firehouse. Mayor Patriarca advised that we are still on schedule. Commented that she had seen a big truck trimming the trees and asked if residents still need to schedule brush pick up. Mayor Patriarca stated that they do and to contact Public Works to get on the pickup schedule. Thanked the Mayor for giving her the information she needed for the entrance.

Sandy Glauson – School Board – 1. Wished everyone a Happy New Year. Advised that the next night would be the Reorganization meeting for the School Board and was not sure if would still be the liaison. Wanted to thank all for their kindness and assistance.

Seeing no other residents wishing to be heard, this portion of the meeting was closed to the public.

Consent Agenda: All items listed with an asterisk (*) are considered to be routine by the Township Council and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.

CONSENT AGENDA

***CONSENT AGENDA RESOLUTIONS**

***REORGANIZATION CONSENT RESOLUTIONS**

- *1-2019 Adopts Temporary Municipal Budget for 2019.
- *2-2019 Adopts Temporary Municipal Budget- Water Utility Fund for 2019
- *3-2019 Appoints Amy P. Cosnoski as Municipal Improvement Search Officer.
- *4-2019 Appoints Sunshine Dashiell as Deputy Township Clerk
- *5-2019 Appoints Alison Varrelmann as Tax Search Officer.
- *6-2019 Appoints Amy P. Cosnoski as Public Agency Compliance Officer per Affirmative Action Regulations.
- *7-2019 Establishes Pemberton Township's Cash Management Plan.
- *8-2019 Establishes Regular Council Meeting Dates.
- *9-2019 Designates Township Holiday schedule.
- *10-2019 Designates Official Newspapers for Township.
- *11-2019 Establishes rate of interest for delinquent tax payments.
- *12-2019 Authorizes imposition of service charge assessed to property owners for property placed on tax sale for delinquent taxes or municipal charges.
- *13-2019 Authorizes cancellation of property tax overpayments or delinquent amounts of less than \$10.00.
- *14-2019 Establishes disposition of tax overpayments.
- *15-2019 Authorizes Tax Assessor to execute Stipulations of Settlement, file Rollback Assessments on behalf of the Township and further authorizes Tax Assessor or Township Solicitor to file appeals as may be necessary.
- *16-2019 Concurs in the Appointment of Dennis Gonzalez as Commissioner to the Burlington County Joint Insurance Fund.
- *17-2019 Concurs in the Appointment of Michele Brown as Alternate Commissioner to the Burlington County Joint Insurance Fund.
- *18-2019 Concurs in the Appointment of Sunshine Dashiell and Michele Brown as Safety Delegate Representatives to the Burlington County Joint Insurance Fund.
- *19-2019 Concurs in the Appointment of Michele Brown as Township Claims Administrator to the Burlington County Joint Insurance Fund.
- *20-2019 Concurs in the Appointment of Dennis Gonzalez as the Township Contact Person for Employment Practices Attorney Consultation Services for the Burlington County Joint Insurance Fund.

Council had no changes for the Consent Agenda.

Motion by Allen and Burton to approve the Consent Agenda as presented. Allen, yes; Burton, yes; Gardner, yes; McCartney, yes; Trueblood, yes. Motion carried.

OTHER REORGANIZATION RESOLUTIONS

21-2019 Appoints Class III Member to Planning Board (Donovan Gardner).

Motion by Allen and Burton to approve Resolution 21-2019. Allen, yes; Burton, yes; Gardner, yes; McCartney, yes; Trueblood, yes. Motion carried.

22-2019 Appoints Auditor.

Motion by Gardner and Burton to approve Resolution 22-2019. Gardner, yes; Burton, yes; McCartney, yes; Allen, yes; Trueblood, yes. Motion carried.

23-2019 Appoints Risk Management.

Motion by Allen and Gardner to approve resolution 23-2019. Allen, yes; Gardner, yes; Burton, yes; McCartney, yes; Trueblood, yes. Motion carried.

24-2019 Appoints Insurance Broker of Record.

Motion by McCartney and Burton to approve Resolution 24-2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

25-2019 Consent of Council to Attorney's appointment.

Motion by Allen and Burton to approve Resolution 25-2019. Allen, yes; Burton, yes; Gardner, yes; McCartney, yes; Trueblood, yes. Motion carried.

26-2019 Consent of Council to appointment of Special Counsel Pool of Attorneys to provide various special legal services.

Motion by McCartney and Gardner to approve Resolution 26-2019. McCartney, yes; Gardner, yes; Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

27-2019 Consent of Council to Engineer's appointment.

Motion by Burton and McCartney to approve Resolution 27-2019. Burton, yes; McCartney, yes; Allen, yes; Gardner, yes; Trueblood, yes. Motion carried.

28-2019 Consent of Council to Public Defender's appointment.

Motion by McCartney and Burton to approve Resolution 28-2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

29-2019 Consent of Council to appointment of Professional Engineers for CY2019 for Engineering Projects, As Needed.

Motion by Allen and McCartney to approve Resolution 29-2019. Allen, yes; McCartney, yes; Burton, yes; Gardner, yes; Trueblood, yes. Motion carried.

30-2019 Consent of Council to appointment of Professional Planners for CY2019 for General Planning Projects, As Needed.

Motion by Gardner and Allen to approve Resolution 30-2019. Gardner, yes; Allen, yes; McCartney, yes; Burton, yes; Trueblood, yes. Motion carried.

31-2019 Consent of Council to the Appointment of Dennis Gonzalez as Business Administrator for the Township of Pemberton.

Motion by McCartney and Burton to approve Resolution 31-2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

32-2019 Consent of Council to the Appointment of Thomas McNaughton as Director of Public Works for the Township of Pemberton.

Motion by Gardner and Burton to approve resolution 32-2019. Gardner, yes; Burton, yes; McCartney, yes; Allen, yes; Trueblood, yes. Motion carried.

33-2019 Consent of Council to the Appointment of David Benedetti as Director of Community Development for the Township of Pemberton.

Motion by Burton and Gardner to approve Resolution 33-2019. Burton, yes; Gardner, yes; McCartney, yes; Allen, yes; Trueblood, yes. Motion carried.

34-2019 Consent of Council to the Appointment of Joseph Marroli as Director of Recreation and Senior Services for the Township of Pemberton.

Motion by Burton and Allen to approve Resolution 34-2019. Burton, yes; Allen, yes; McCartney, yes; Gardner, yes; Trueblood, yes. Motion carried.

35-2019 Appoints Members to the Township Alliance Group.

Motion by McCartney and Gardner to approve Resolution 35-2019. McCartney, yes; Gardner, yes; Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

36-2019 Appoints Members to the Senior Citizens Council.

Motion by McCartney and Burton to approve Resolution 36-2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

37-2019 Consents to the Mayor's Zoning Board appointments.

Motion by Burton and Allen to approve Resolution 37-2019. Burton, yes; Allen, yes; McCartney, yes; Gardner, yes; Trueblood, yes. Motion carried.

38-2019 Consent of Council to Prosecutor appointment.

Motion by Gardner and Allen to approve Resolution 38-2019. Gardner, yes; Allen, yes; McCartney, yes; Burton, yes; Trueblood, yes. Motion carried.

REGULAR BUSINESS RESOLUTIONS

39-2019 Authorizes the purchase of a Life Insurance and Accidental Disability Policy from Mutual of Omaha for Township Employees for CY2019.

Motion by McCartney and Burton to approve Resolution 39-2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

40-2019 Authorizes a contract for Temporary Accounting Employee from J&J Staffing Resources for the Township Division of Finance in an amount not to exceed \$17,500.00.

Councilman Allen asked if the Township was looking to hire a full-time accounting professional and if so, how long will we retain the temporary employee. Mr. Gonzalez advised on the process and that was to replace a vacant position. Advised that we have to follow civil service procedures.

Motion by Allen and Burton to approve Resolution 40-2019. Allen, yes; Burton, yes; Gardner, yes; McCartney, yes; Trueblood, yes. Motion carried.

41-2019 Authorizes the sale in CY2019 of Scrap Township Owned Vehicles not needed for public purposes.

Motion by McCartney and Gardner to approve Resolution 41-2019. McCartney, yes; Gardner, yes; Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

42-2019 Authorizes the sale in CY2019 of Scrap Metal not needed for public purposes.

Motion by Gardner and Burton to approve Resolution 42-2019. Gardner, yes; Burton, yes; McCartney, yes; Allen, yes; Trueblood, yes. Motion carried.

ORDINANCES FOR INTRODUCTION

ORDINANCE NO. 1-2019

AN ORDINANCE OF THE TOWNSHIP OF PEMBERTON, COUNTY BURLINGTON, STATE OF NEW JERSEY AUTHORIZING ACQUISITION BY THE TOWNSHIP OF BLOCK 511, LOT 11, IN THE TOWNSHIP OF PEMBERTON.

Motion by McCartney and Burton to introduce Ordinance 1-2019 with a Public Hearing to be held on January 16, 2019. McCartney, yes; Burton, yes; Gardner, yes; Allen, yes; Trueblood, yes. Motion carried.

ORDINANCE NO. 2-2019

AN ORDINANCE ESTABLISHING CY2019 SALARIES FOR CERTAIN EMPLOYEES AND ELECTED OFFICIAL OF THE TOWNSHIP OF PEMBERTON.

Motion by Burton and Gardner to introduce Ordinance 2-2019 with a Public Hearing to be held on January 16, 2019. Burton, yes; Gardner, yes; McCartney, yes; Allen, yes; Trueblood, yes. Motion carried.

SOLICITOR'S REPORT:

Mr. Bayer reported: Congratulated Mayor Patriarca and the incoming Council members on their appointments. Thanked all for their continued support and stated he looks forward to working with everyone for another year.

MAYOR'S AND/OR BUSINESS ADMINISTRATOR'S REPORT:

Mayor Patriarca reported: Congratulated the Council members on their appointments and welcomed Councilwoman Burton. Stated he looks forward to working with Council on this next round and stated that it has been very good for years and suspects it will continue to be that way. Stated that we have some really good representatives for our community here and he is proud that they are representing him as a resident. Asked for those in attendance to stay for some refreshments after the meeting.

Business Administrator Gonzalez: Offered his congratulations as well and stated that he appreciates everyone keeping him around a little longer.

COMMENTS BY COUNCIL MEMBERS:

Councilman Gardner – Wished all a Happy New Year and welcomed everyone back. Congratulated Councilwoman Burton and welcomed her aboard. Congratulated the returning Council members and thanked all for coming out.

Councilwoman Burton – Thanked everyone for her appointment and congratulated her co-Council members. Congratulated Council President Trueblood on her re-appointment as President. Thanked the Mayor and wished all a Happy New Year.

Councilwoman McCartney – Wished all a Happy New Year and congratulated all of Council. Stated they have a nice team flow and hopes that will continue. Thanked the residents for coming out and hopes more will come out.

Councilman Allen – Congratulated the Mayor on his re-election. Thanked all that participated in the meeting and stated it was nice to see so many people come out. Stated he looks forward to working with all those appointed at tonight's meeting. Wished Council President Trueblood good luck and stated her re-appointment as President was well deserved. Congratulated Councilwoman Burton on her appointment and stated he looks forward to working with her as well. Congratulated Councilwoman McCartney as well. Stated it was a good accomplishment getting the old Acme demolished before the end of 2018. Asked if there were any plans that could be revealed tonight. Mayor Patriarca stated that they have met with the current tenants and are want to keep them in the area, preferably on site. Advised that they were sending out a response to an interesting developer today. Stated he has been working on this since 2007 and have been working diligently since then. Stated they will not just jump on the first offer that comes along because we are only going to get one shot at this and whatever we do there will be with us for years to come so we want to do it right.

Council President Trueblood – Thanked everyone for coming out and for their support. Stated she is excited to see all the things getting accomplished and that we have a lot to do this year. Thanked the Mayor for being transparent with Council and the residents. Stated that they are here for the residents. Thanked Mr. Boland for coming out to the meetings and for being faithful. Stated that they may not have agreed in the beginning but it means a lot to Council that he came out and thanked Council and was willing to work with them. Stated she thanked him for his vote of confidence in the Council as they are here to serve the public. Will see all at the next meeting. Thanked everyone for coming out. Councilwoman Burton thanked Ms. Phillips for being out and representing Presidential Lakes. Councilman Gardner asked all to keep an eye on the Township website for upcoming information.

The Benediction was given by Minister Letha Jackson.

The meeting was adjourned at approximately 6:32 p.m.

Respectfully submitted by,

Amy P. Cosnoski

Amy P. Cosnoski, RMC, Township Clerk