FLAG SALUTE
Council President Trueblood led the assembly in the Pledge of Allegiance, announced that notice of the meeting was given in accordance with the Open Public Meetings Act, and followed by roll call.

ROLL CALL
PRESENT
Jason Allen
Gaye Burton
Norma Trueblood
ABSENT
Elisabeth McCartney
Donovan Gardner

Also, present: Mayor David Patriarca, Business Administrator Daniel Hornickel, Solicitor Andrew Bayer and Township Clerk, Amy P. Cosnoski.

CALL TO ORDER
Council President Trueblood called the meeting to order at approximately 6:00 p.m.

CLOSED SESSION
276-2019 Authorizes Council to go into Closed Session
• Personnel/Attorney Client Privilege/Contract Negotiations

Motion by Burton and Allen to approve Resolution 276-2019. Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

Council President Trueblood advised that there would be no official action taken at this time.

PUBLIC COMMENTS
This portion of the meeting was opened for public comments.

Annaliese Boland, Browns Mills – 1. Stated she likes Press Avenue now because it is not so bumpy anymore. 2. Noted that she really likes the tree and sitting with Santa at the firehouse. Stated that all of the lights at the lake were pretty too and said Merry Christmas to all and good night.

James Boland, Browns Mills – 1. Stated that Press Avenue is being paved and that is good. 2. Commented on Ordinance 190, section B and noted that section G is on for discussion tonight, but is asking that section B be amended due to the loose language on what is considered an office and advised on the Solstice situation on Birmingham Road. Discussion ensued on whether the Planning Board had ruled on the Solstice issue. 3. Commented on various events that occurred throughout the town over the last year including the St. Ann’s fireworks, the shooting in Sunbury and the Police body cameras. 4. Stated he hopes that now that Press Avenue is paved, people will take more pride in their homes on that road. 5. Wished all a Merry Christmas and will see everyone in the New Year.

America Phillips, Presidential Lakes – 1. Asked the Mayor for an update on the firehouse in Presidential Lakes. Mayor Patriarca noted that he was out there this afternoon getting updates and it is very close to being completed. Noted a few items they have determined need to be addressed and some work they are doing themselves. Stated that it is really going to be a nice building. Ms. Phillips noted that this is a building that belongs to the Township and asked as a resident on behalf of the Civic Association, if they would have to pay for its use. Mayor Patriarca advised that they would have to comply with the ordinance and go through Recreation for rentals. Stated that there may not be a fee for the Civic Association but he was not sure. Discussion ensued. Ms. Phillips stated that she knows that the residents pay taxes and that she does not think the association should have to pay. Commented on hearing that the firehouse was broken into. Mayor Patriarca advised that he had no knowledge of someone breaking in, opening the bays or walking on the fresh paint. Ms. Phillips asked about the kitchen facilities at the firehouse. Mayor Patriarca noted that there is not a full kitchen just a kitchenette. Ms. Phillips commented on needing a kitchen in the firehouse. Mayor Patriarca noted that the Fire Company did not request a full kitchen. Ms. Phillips asked if there was an opening date for the firehouse. Mayor Patriarca noted that he would love to have opened it yesterday. Advised that they can get a CO to occupy it but that the contractor still has work to
do and will be doing that after the first of the year. Ms. Phillips commented on letting the older members of the Fire Company raise the flag. Councilman Allen asked if the Council could get a tour of the fire building. Mayor Patriarca noted that there would be a grand opening. Noted he was pushing to have it before the holidays but that Recreation had asked for us to hold off as there was so much going on and there is a recreation side to the building.

Seeing no other residents wishing to be heard, this portion of the meeting was closed to the public.

Consent Agenda: All items listed with an asterisk (*) are considered to be routine by the Township Council and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.


*CONSENT AGENDA

*CONSENT AGENDA RESOLUTIONS

277-2019 Authorizes various routine refunds in the total amount of $2,286.70.

278-2019 Authorizes cancellation and refund of property taxes on property owned by qualifying Totally Disabled Veterans.

279-2019 Pulled from the Consent Agenda and considered later in the meeting.

280-2019 Authorizes the cancellation of unexpended appropriations in the Water Operating Fund in the total amount of $78,600.00.

281-2019 Authorizes the cancellation of excess property taxes on property in which duplicate assessment exists on Block 256, Lot 61.

282-2019 Pulled from the Consent Agenda and considered later in the meeting.

283-2019 Adopts the Rates, Rules and Regulations applicable to Sewerage Service of the former Pemberton Township Municipal Utilities Authority for an interim period until the Rates, Rules & Regulations become officially adopted by Ordinance.

284-2019 Pulled from the Consent Agenda and considered later in the meeting.

285-2019 Authorizes a lease buyout for mail and folding office equipment and authorizing a new lease with FP Mailing Solutions.

286-2019 Authorizes the transfer of funds in the Current Fund, totaling $46,750.00.

287-2019 Pulled from the Consent Agenda and considered later in the meeting.

288-2019 Authorizes the acceptance and continuation of contracts between the Pemberton Township Municipal Utilities Authority and various vendors.

289-2019 Authorizing Change Order #1 in the amount of $1,395.00 to the contract with R.B. Coe Consulting, LLC, for eligibility evaluations for the 2019 CDBG Small Cities House Rehabilitation Program.

290-2019 Consents to the transfer of ownership of 200 South Pemberton Urban Renewal, LLC, from Seldat Realty, LLC, to Bouzalgo NJ, LLC.

291-2019 Authorizes the award of a contracts to Precision Analytical Services, Inc. and New Jersey Analytical Laboratories, in the amount of $28,455.00 and $28,083.00, respectively, for laboratory testing services for the Water and Sewer Divisions.

NEW BUSINESS

*a. Purchases over $3,000

1. Recreation Department - Conversion of tennis court to Jr. basketball court at West End Park from Nickolaus Construction in the total amount of $14,200.00.

*b. 2020 Annual License Renewals*:

Hilltop Mobile Village - Mobile Home Park
Tattooine Body Art - Body Art Establishment
El Sombrero - Motel License
*contingent on payment of all municipal fees and code requirements

Motion by Burton and Allen to approve the Consent Agenda as amended. Burton, yes; Allen, yes; Trueblood, yes. Motion carried.
RESOLUTIONS

279-2019  Authorizes the refunding and/or closing of Treasurer’s Escrow Sub-Accounts. Pulled from the Consent Agenda.

Councilman Allen questioned if we were supposed to be refunding this amount. Mr. Hornickel advised that we were and that this was to the prior owner of the mobile home park.

Motion by Allen and Burton to approve Resolution 279-2019. Allen, yes; Burton, yes; Trueblood, yes. Motion carried.

282-2019  Appoints the Mayor, Chief Financial Officer and Township Clerk to serve as authorized governmental agents for the Pemberton Township Municipal Utilities Authority’s Financial Institution accounts. Pulled from the Consent Agenda.

Councilman Allen questioned why the Business Administrator would not be an agent. Mr. Hornickel advised that he did not have statutory authority to serve in that capacity.

Motion by Allen and Burton to approve Resolution 282-2019. Allen, yes; Burton, yes; Trueblood, yes. Motion carried.

284-2019  Authorizes Solare America to submit an Interconnection Application to Jersey Central Power & Light Company to permit the Township to pursue the installation of solar energy equipment on Township property. Pulled from the Consent Agenda.

Councilman Allen asked which Township properties they were looking at to add solar. Mr. Hornickel advised that they had tentatively looked to add solar to this campus and the Library with the Library being the better place to start because of the design of the roof. Councilman Allen asked if this went well, in the future we would look to do other Township facilities. Mr. Hornickel said yes.

Motion by Allen and Burton to approve Resolution 284-2019. Allen, yes; Burton, yes; Trueblood, yes. Motion carried.

287-2019  Accepts award of $277,046.00 from the FY2020 New Jersey Department of Transportation Municipal Aid Program for improvements to South Lakeshore Drive. Pulled from the Consent Agenda.

Councilman Allen stated that this was an excellent thing for the town and commended Administration for always finding grant money for the town. Questioned if an additional submission could be made for North Lakeshore in the future. Mayor Patriarca explained what is looked at when choosing to apply for a grant for these road projects.

Motion by Allen and Burton to approve Resolution 287-2019. Allen, yes; Burton, yes; Trueblood, yes. Motion carried.

ORDINANCES FOR SECOND READING, PUBLIC HEARING AND/OR ADOPTION

ORDINANCE 35-2019  
AN ORDINANCE OF THE TOWNSHIP OF PEMBERTON AMENDING CHAPTER 190 ENTITLED “ZONING”, ARTICLE V ENTITLED “GENERAL REGULATIONS”, SECTION 190-45 (G) ENTITLED “SITE PLAN WAIVERS”

Council President Trueblood opened this portion of the meeting for public comment.

James Boland, Browns Mills – 1. Stated he believes these changes are good changes. Noted that he did notice the parking change and adding 10% more parking and he can only assume that this is in here because of Solstice going to the Planning Board for more parking. Commented on the residents that have complained and feels that people are being dropped off so as not to admit where they are going. Noted that he feels that adding parking is not going to solve the issue of hanging out and standing around on peoples properties.

Seeing no other residents wishing to be heard, this portion of the meeting was closed to the public.
Mr. Bayer advised that they are still awaiting Planning Board comment on the Ordinance, he suggests that Council carry the ordinance to the January 15th, 2020 meeting.

Mayor Patriarca asked if this ordinance would die due to the end of the year and if it could be carried through to a new year. Mr. Bayer stated that he had a discussion with the Township Clerk and that since there would be no changes in the governing body, it could be carried.

Motion by Burton and Allen to carry ordinance 35-2019 until the January 15th, 2020 meeting. Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

ORDINANCE 36-2019
AN ORDINANCE OF THE TOWNSHIP OF PEMBERTON ADOPTING THE RATES, RULES & REGULATIONS APPLICABLE TO SEWERAGE SERVICE OF THE PEMBERTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY TO APPLY TO THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF SEWER

Council President Trueblood opened this portion of the meeting for public comment.

James Boland, Browns Mills – 1. Stated that he has no problem with this Ordinance because it is not fixing what isn’t broken. Noted he is hoping for a smooth 2020 with the transition of the MUA.

Seeing no other residents wishing to be heard, this portion of the meeting was closed to the public.

Motion by Burton and Allen to adopt Ordinance 36-2019. Burton, yes; Allen, yes; Trueblood, yes. Motion carried.

REPORTS & COMMUNICATIONS

Council President Trueblood noted that the report is always clear and prompt.

BILL LIST
Approval by Council required for payment of vouchers on bill list dated 12/13/2019.

Councilwoman Burton asked about the Domestic Violence contract service. Mayor Patriarca noted that this was for the polo shirt for the Domestic Violence Team.

Motion by Burton and Allen to approve the Bill List. Burton, yes; Allen, yes with the exception of page 18, the Drunk Driving Enforcement Grant 2016 G-02-41-881-000-002 and any and all grants and bills pertaining to the NJ State Police or the Attorney General's office; Trueblood, yes. Motion carried.

SOLICITOR'S REPORT:
Mr. Bayer reported: Thanked the Mayor, Council and Administrator for another year, although it was challenging, we are all better for it. Stated that we faced a tough issue here and at the State level. Thanked all for their professionalism. Wished all a Happy Holiday season.

MAYOR'S AND/OR BUSINESS ADMINISTRATOR'S REPORT:

Mayor Patriarca reported: Thanked Council for another successful year and the support they have given to Administration. Stated that Press Avenue paving is underway and they are pushing to get that done before the end of the year. Stated that the tree lighting was a good event and the kids were there from the High School singing. Noted that it was a good turn out and the tree went on as it should. Gave kudos to Public Works for doing a fantastic job decorating Reflections Park. Advised that Pictures with Santa at the firehouse had a great turn out and Santa was at his best with the kids. Noted that he had attended the toy drive at Deborah which is sponsored by High Octane Car Group and has sponsored it for 7 years getting bigger each year. Noted this is for the pediatric unit at the Hospital as well as other organizations throughout the town. Commented that they brought in 7,000 toys this year and have committed to 10,000 toys within 3 years as that will be Deborah’s 100-year anniversary. Commended the new Business Administrator for all of his efforts and work in transforming the MUA into the Sewer Division here at the Township. Noted he is working on this every
day to see that it is done and right and is covering all of the basis on this. Stated he is making it very easy for him and has approached this as though it is what he has always done as he is doing it flawlessly. Commented that he is looking forward to working with him in the coming year and all they will be doing with this process. Noted that he is hopeful that our new webpage will be up and running by next week. Explained the process that has happened to get the new site. Wished all a good holiday and a Merry Christmas. Asked for all to enjoy time with their families if they can.

**Daniel Hornickel reported:** Provided an update on the MUA as requested by Councilwoman McCartney. Noted he is happy with the way things are going and that all necessary personnel will be on board by January 1st. Advised that they had some positions to fill and are making offers. Noted that we have our licensed operator who is an absolutely terrific guy and is looking forward to working with our Division Head. Advised that we are contemplating doing a Township wide energy efficiency study and the sewer treatment plant will be a part of that. Explained the study and how it will work and noted that there is much to gain from this with cost savings. Stated that all paperwork has been submitted to the NJDEP but is not sure if all of the permits will be in our name by the 1st of the year. Noted that the PTMUA office will remain open until 4:30 p.m. on December 30th with the office being closed on December 31st so that our IT company can get the server connected to ours. Added that notice will be put out on social media and on our new website when it goes live and have asked the MUA to put notice on their website as well. Stated that he is grateful for the opportunity to work here and specifically to engage with residents and encouraged all to call or stop in and see him with questions or concerns. Stated it was nice to see the youngest person he has ever seen address a public body in his over 20 years in Annaliese Boland. Wished all Merry Christmas and Happy Holidays and we will see you in 2020.

**COMMENTS BY COUNCIL MEMBERS:**

**Councilwoman Burton** – Stated she was sorry she missed the festivities of the tree lighting and Santa but was very sick that week. Thanked all of Council for doing what they thought was best for the Township throughout a strenuous year. Noted she is looking forward to talking about how well this project will go in the new year. Thanked the Mayor and Administration for always having an open-door policy. Gave kudos to Mr. Hornickel for his tireless efforts on this project and thanked him for making their jobs easier. Thanked Mr. Bayer for all of his expertise and good humor. Noted that she cannot believe she went through a whole year already. Stated she is looking forward to more great things in the new year and wished all a Merry Christmas and a Happy New Year. Commented that she loves when the residents come out and voice their opinions and share their concerns and that this is why they are here. Asked all to get home safely and have a good night.

**Councilman Allen** – Thanked all for coming out and wished all a Merry Christmas, a Happy New Year and God Bless.

**Council President Trueblood** – Stated she was grateful and thankful that all has gone well and for Administration and Mr. Bayer for answering their questions. Noted that it has been a trying year but that they all stuck together and respected each other’s opinions. Asked all to be safe. Reminded that the meaning of this holiday is not the hustle and bustle but to be kind and respectful and doing something for someone no matter how big or small. Stated it is all about the giving. Questioned what happened to the Winter Parade. Ms. Cosnoski advised that due to lack of participation it was cancelled. Discussion ensued on the previous Winter Parades. Noted that people say there is nothing to do in this town or nothing for the kids, look at all that has gone on for the holidays, especially for the kids. Stated she is very proud of Pemberton Township.

Councilwoman Burton asked about Solare America and if that was the Solar company that put solar in for Wawa. Mayor Patriarca noted that it was and added that they had networked at that event and how we would benefit from this.

The meeting was adjourned at approximately 7:27 p.m.

Respectfully submitted by,

Amy P. Cosnoski, RMC, Township Clerk