

**TOWNSHIP OF PEMBERTON
SPECIAL MEETING**

MARCH 7, 2009

3:30 P.M.

Council President Stinney announced that notice of this meeting was given in accordance with the Open Public Meetings Act and led the assembly in the Pledge of Allegiance, followed by roll call.

PRESENT

Ken Cartier
Tom Inge
Richard Prickett
Sherry Scull
Diane Stinney

ABSENT

Also present: Mayor David Patriarca, Business Administrator Chris Vaz,
Township Clerk Mary Ann Young

Chairman Stinney called the meeting to order at 3:30 pm.

BUSINESS FOR DISCUSSION AND/OR FORMAL ACTION, AS ADVERTISED: For the purpose of discussing the 2009 Municipal Budget as presented by the Mayor. Formal action will be taken which may include the introduction of the 2009 municipal budget upon completion or of the review process.

Mrs. Stinney advised that Council will be reviewing and voting on each department's budget unless there is a Council member who is against that, Council can talk about that. Council will attempt to cover as many departments today as possible and will continue where left off at each following meeting until Council is done. Council has the option and flexibility to go through any section of the budget in the order they determine is appropriate given the length of time needed for each session's discussion. There will be a general public comment portion opened up to the public at approximately 5:30 pm unless Council is nearly done with a section at that time and conclude that section then immediately open it up to public comments at 5:30 pm. This is the portion that they all have an opportunity to jump in. Mrs. Stinney notified that Council will start out with department after department; from the front of the book. Mr. Cartier stated that is the easiest way to approach it. Mr. Inge and Mrs. Scull agreed. Mr. Prickett asked that what is not done this time will be continued. Mrs. Stinney advised that is what she just read in the comments. Mr. Prickett asked if there is an agenda available for the public so they can follow along with what Council is doing or some kind of statement on the web. Mrs. Young explained that is what Mrs. Stinney's announcement is for in that Council is going department by department and there is not a list that is nailed in stone. Mrs. Stinney informed there are a couple of extra budget books available as well as the pages being shown on the screens. Mrs. Stinney asked if Mr. Prickett means notes. Mr. Prickett remarked that the Township has the website and the public is interested in particular parts of the budget and may not want to come out to every meeting because it takes so much time. In the past the agendas have

been posted and suggested after this meeting Council could post where they got to. Mrs. Stinney conveyed that Council did not do that last year and Council was all over the book last year. Council picked out departments last year and that's how she did it and is not sure how Mr. Prickett did it. Mr. Prickett commented that this is a public service for the residents but however Council wants to do it. Mrs. Stinney wanted to make it perfectly clear that Council is going to go through the book until they get through department to department. Mrs. Stinney noted to the public to come out and be a part of it. Mrs. Stinney doesn't want to say that Council is five departments down and then have to stop and run back to the webpage and say Council is five departments down and asked Mr. Prickett if that is what he is trying to say. Mr. Prickett notified that perhaps there are a group of residents concerned about public assistance as an example and there are three meetings scheduled and he would like to give the public an idea as to when Council might be covering those topics at one of the meetings but if you.....Mrs. Scull interjected that it depends on how long it takes to go through each department. As seen in the past, some departments take longer times; we get in to discussions and others we go through rather quickly. Mr. Prickett conveyed that is why he suggested the website that can be updated rather quickly and if Council makes a statement that we are going from the beginning of the book to the back of the book and this is where we got at the last meeting. Mrs. Stinney stated she does not want to get stuck and this is made public and they can come out. Mr. Prickett asked what a penny equals. Mr. Vaz advised it is about \$87 and change and it's in the supplemental book in the back. Mr. Vaz explained that towards the back of the supplemental book there is a page that has at the top left, reserve for uncollected taxes. Mrs. Stinney noted for the record that Council is looking at the supplemental book. Mr. Vaz continued that in the chart on the right under the tax rate it tells what the tax rate is with the budget, \$1.492 cents per \$100 of assessment and the increase was 9.8 cents and 1 cent equals \$87,890.00. Mr. Cartier asked if it is before or after the contract information. Mrs. Scull informed it is all the way towards the back. Mr. Vaz answered it is after the information pertaining to the GPS. Mr. Prickett asked Mr. Vaz to provide a summary as to what is in the book. Mr. Prickett conveyed that he has not seen the book and would like some pointers as to what is in the book that Council might need as they go through the budget especially today. Mr. Prickett noted the first page doesn't really have a heading but the page is General Administration. Mr. Vaz explained the first section of the book that says General Administration and then the first section that follows that, the departments put together tables that match the line items in the other expense side of the budget and describes what get spent towards that line item and in most of the cases you'll see dollar amounts and the next portion.....Mr. Prickett stated it does correspond to Administration on the first page. Mr. Vaz reiterated that it follows along with the budget book. Mr. Prickett asked if there is anything else in the book. Mr. Vaz informed the next section was printed out by Mrs. Eden which is the 2008 budget showing the budgeted amounts vs. the expended amounts and it is nine pages long. It shows salaries and wages in one row and then the other expense in another row and it's just to have it as a reference. Mr. Prickett asked if that budget is also on the pages in the budget book, the 2008 is also duplicated in the supplement book. Mr. Vaz replied yes. Mr. Prickett asked if Mr. Vaz put that in there for a reason. Mr. Vaz replied it was with the other materials that we put together. The next section at the tab PBA Wages is the contract salaries, wages and longevity to use as a reference as we go along and likewise for AFSCME and CWA. That way if there are any questions on a page about a particular wage, we can look back to it. The next section is background material on hardware and software for vehicle monitoring and vehicle tracking that

when we get to those parts of the budget the background is here for everybody to have the information about what kind of system it is. Following that, is the page he read from earlier with the tax rate and it is basically the budget analysis on the 2009 budget that was presented by the Mayor showing how the reserve from collected taxes was calculated, what it equals to, showing the surplus that is in the budget, judgments, deferred charges and the like. Mr. Prickett asked what the surplus is in the budget. Mr. Vaz replied \$3.2 million. Mr. Prickett asked if the surplus for this year is \$3.2 million. Mr. Vaz answered that is what was rolled in to the budget. Mr. Prickett stated that is a lot. Mrs. Scull asked what does that leave us with. Mr. Vaz answered approximately \$800,000 which isn't a lot. Mr. Prickett conveyed that he has been here when we were left with \$50,000 or \$60,000, so \$800,000 is a significant number he thinks. Mrs. Stinney asked what he did, hold his breath. Mrs. Scull added and hopes a strong wind didn't come along. Mr. Prickett asked if the tax rate would be 1.492 with the budget as it is. Mr. Vaz replied yes, the local tax rate. Mr. Prickett then asked if all of the other revenues are in here and if the state money is in here. Mr. Vaz responded that particular page is really a summary page. Mr. Prickett replied he knows that and it's the uncollected taxes but asked if we know how much the state is giving us in those different categories and if the state aid is in here. Mrs. Eden notified that the instructions from the state are to anticipate what we received last year and it's included in the revenue. Mr. Prickett repeated that the state wants us to anticipate what we received last year. Mr. Prickett asked if Council is doing the budget in anticipation of doing the extraordinary aid and applying for that this year. Mr. Vaz informed it is Administration's recommendation based on discussions with the auditor, not to apply because it would be so unlikely that we would receive it that it would postpone adopting finally the budget that much longer and based on his information, it might not be worth doing. However, Council's budget adoption deadline is after the Governor's budget is provided to the state and this is all done on purpose and we don't know what he is going to do with state aid. The general aid that we get, he is suggesting that he is going to cut it. We don't know if it will be left the same or cut so maybe the circumstances will change at a certain point but right now the auditor recommended that we not spend the time to do it because it is very unlikely that we would get it. Mayor Patriarca added that the auditor bases it on the fact that we are using a large amount of surplus in our budget that it will not be looked at favorably to get extraordinary aid. Mr. Prickett asked what the due date is for the budget. Mrs. Stinney and Mr. Cartier advised March 17. Mr. Prickett conveyed those are his questions at the moment and he would like to respond to Mrs. Stinney's comment regarding voting after each section. Mr. Prickett does not mind voting after each section, as long as it's like a consensus at the moment; he would reserve the right to come back and providing at the end of the budget if there are problems to come back. Mrs. Stinney stated then we might as well not do that. Mr. Prickett answered that would be fine with him if we didn't vote. We need to vote on each item that we change, if we reduce or increase. Mrs. Young informed that Council can vote after each section but Council is absolutely free and flexible to come back and change votes anytime you want to before introduction. Mr. Prickett commented that is what he was stating. Mrs. Stinney conveyed that last year was pretty confusing a little bit. Mrs. Stinney commented to Council to let her need whenever they need a five minute break.

MAYOR/ADMINISTRATION DEPARTMENT #0100

Mrs. Stinney advised Council will start on page 1 of 91. Mr. Prickett asked who receives clothing allowance in Administration. Mayor Patriarca informed there are four employees; one receives a pro-rated amount because she is part time and

another employee receives a portion in this salary sheet and a portion in another salary sheet because she works in two departments. Mr. Prickett recalled one year when department heads were getting clothing allowance. The Mayor commented shame on you. Mr. Prickett informed it was corrected and it was the Solicitor's fault. Mr. Prickett questioned the overtime and asked if that usually comes in with the last three employees. Mrs. Scull replied she would think so for elections and that type of thing. Mr. Cartier informed these employees work the water carnival and the winter parade and gets paid overtime. Mrs. Scull added community day. Mrs. Stinney continued on to page 2 of 91. Mr. Prickett stated he is not done with page 2 of 91 and needs some time. Mrs. Stinney informed that Mrs. Young had asked her to indicate what page Council is on to ensure that it is recorded as to the questions that are answered pertaining to that page. Mr. Prickett stated there is no postage on page 2 of 91 and asked if postage is centralized. Mayor Patriarca informed postage was changed in last year's budget and given its own area in the budget where all postage is now under one line. Mr. Prickett asked what the \$100 was for in travel and if there was a particular purpose for it. Mr. Vaz answered it does not happen often, but in the event someone has to travel to a class or a required league of municipalities convention it's there in case it is needed so there is a line to charge it to. Mr. Prickett stated maintenance of office equipment is \$7,000 and down from \$8,246 last year and asked what it is. Mayor Patriarca replied to maintain the postage machine and a portion of the copy machine out of Administrative budget. Mr. Prickett asked if that is a set fee like a leasing fee. The Mayor answered they are lease fees. Mrs. Scull commented lease and maintenance of the copy machine. Mr. Prickett added and postage machine and asked if this is all in with the postage. Mayor Patriarca answered no. Mr. Prickett asked if there was a break down of the copy machine and the postage machine to lease. The Mayor replied no, not off the top of his head but it totals to approximately \$7,000 a year. Mr. Prickett advised he would be interested in getting that number to find out what that cost for the postage and asked if that is checked every now and then to see if there are better deals as he knows we do a great job with the copy machine. Mayor Patriarca replied we just changed over on the copy machine last year. Mr. Prickett asked about the computer hardware for Business Administration and if that is software or another computer. Mr. Vaz responded it is actually stated for the Business Administrator but when he was on vacation, the IT company refurbished a different computer. Mr. Vaz advised he is comfortable with the computer he has but Administration usually keeps a line for one computer generally anyway in case someone else's computer goes down. It's not going to be necessary for him to have a computer because he took a refurbished one and it works fine. Mr. Prickett noted last year \$3,000 was budgeted for that and only expended approximately \$460.98. Mayor Patriarca answered yes, Administration did replace a computer last year but used a refurb. Mr. Vaz explained that there was an intention that he was going to buy one because his existing computer was old and slow and he held off and resisted it and then was surprised while he was away that an old computer was refurbished and it is suitable. Mr. Prickett commented that it does work well and we certainly need a Business Administrator to have a computer that works. Mr. Vaz noted that it works fine and it is fast. Mrs. Stinney commented a great savings. Mr. Prickett conveyed \$200.00 was appropriated last year for miscellaneous and he doesn't like miscellaneous expenses. We spent \$269.67 and asked how do you over spend the budget. Mr. Vaz explained that what they are looking at after the budget is adopted, is the bottom line numbers. We are allowed by law to overspend those little lines. They don't like to but as long as they are not going over what is budgeted in the bottom line number, they are fine as a matter of the Division of Local Government

Services. It would be a little slow going but he does have the actual full detail for all of the expenses for the year. He would be able to go in and pull information for this. It would be slow to do it here and he would rather take notes if there is a question like that and use that to get the answers for the next meeting. Mr. Prickett asked if he could see that document during the break. Mr. Vaz replied yes. Mr. Prickett thanked Mr. Vaz. Mr. Prickett stated the budget is being increased by \$4,000 between last year and this year and asked Mr. Cartier if that is correct. Mr. Cartier answered yes for approved but not expended. Mayor Patriarca stated \$3,100. Mr. Cartier stated that is all due to salaries. Mr. Prickett reiterated it is a \$4,000 increase over last year. Mayor Patriarca asked if it is \$4,000 or \$3,100. Mr. Cartier answered bottom line general.....Mr. Prickett interjected it is \$280,900 this year and last year it was \$276,900 so that is a \$4,000 increase. Mr. Prickett would like to note that it is interesting to see that the total goes up by \$4,000 but the Mayor's salary goes down by \$1,500 or is it \$2,500. Mayor Patriarca noted it is a 20% decrease in the Mayor's salary which equates to \$2,500 and the Mayor does not take the health insurance because the Mayor is entitled to health insurance as a retired employee so there is no impact on the health insurance as a result of the Mayor in his budget. The Mayor pointed out in Administration's budget, the Business Administrator has elected to freeze his salary for this year; he is working on last year's salary. They are the only two salaries in the budget that reflect a decrease or a freeze. Mr. Vaz stated that is with the initial budget when we were doing the rift. Mr. Vaz explained it was suppose to be \$103,000 and he is foregoing \$3,200. Mayor Patriarca stated it says \$99,800. Mr. Vaz noted that he makes \$96,000 so it's the same increase as the other non-contractual employees. Mr. Prickett conveyed to Mr. Vaz to make sure that is taken out on whatever it is, a paycheck by paycheck because a few years ago when he requested \$1,030 to be taken out of the amount that he took that year, it wasn't taken out and he had to donate it at the end which he was glad to be able to donate to Imagination Kingdom but maybe he needs to keep in mind some things he might donate this extra money to if it's not removed from his checks. Mrs. Stinney asked Council if there were any other questions on page 2 of 91. Mrs. Scull, Mr. Inge and Mr. Cartier did not have any questions. Mrs. Stinney asked for a motion to approve this department as presented by the Mayor if there are not any changes.

Motion by Cartier and Scull to approve Department 100 as present by the Mayor.

Mr. Prickett stated this is just a formality to show that Council is in agreement at the moment.

Cartier, yes; Scull, yes; Prickett, yes; Inge, yes; Stinney, yes. Motion carried.

COUNCIL DEPARTMENT #0110

Mr. Cartier asked Mrs. Stinney what is proposed for Furniture and Furnishings on page 4 of 91 for \$5,000. Mayor Patriarca answered that is in the budget for buying work stations for Council's offices as opposed to what they are currently equipped with. It would equate to five work stations; smaller desks with cubicles. It is certainly Council's pleasure but that is what Administration is looking to do with that. Mrs. Scull announced she is fine with what she has. Mr. Prickett and Mr. Cartier agreed. Mr. Cartier added that he appreciates the gesture but he is fine with the way things are. Mrs. Stinney asked Mr. Inge if he is fine with what he has.

Motion by Prickett to reduce that line to 0.

Mrs. Young informed a motion is not needed. Mrs. Stinney also stated a motion is not needed. Mr. Prickett conveyed he would love to see that at 0 and it's a savings of \$5,000. Mrs. Young stated line 05700 is reduced by \$5,000. Mayor Patriarca stated that is department 110. Mrs. Scull added it is line item 2-05700. Mrs. Stinney commented that she brought her chair from home and she really appreciates that. Mrs. Scull noted that she was wondering how they got an increase. Mr. Prickett asked what Council advertises for and Advertising is \$500 on page 4 of 91. Mrs. Young explained that amount is usually in conjunction with the Clerk's advertising line. If she runs out at the end of the year and she hasn't been but she did reduce her advertising line quite a bit this year as Council will see when they get to that department so it's Council's pleasure as to what they want to do with that amount. Mr. Prickett noted there is not a page in the supplemental book on Council or if the first page covers Council as well as Administration. Mr. Vaz noted there is not a page for Council and Administration kind of stepped back when it came to Council's budget. Mr. Prickett then asked about publications, the McGann books. Mrs. Young answered those would come out of her budget and this would be if any Council member had a special law book that they wanted her to order that wasn't in the normal routine. Mr. Prickett stated he does not use office supplies in his role as a Councilman and there is \$600.00 budgeted. Mrs. Young stated she does order office supplies for Council at their request; calendars, books, pens and so on. Mr. Prickett asked what general supplies are. Mrs. Young asked if it is 03600. Mr. Cartier stated the one below it. Mrs. Young answered she did not create general supplies and thinks that in the past there have been times when previous Council may have ordered things like plaques. Mr. Prickett noted that \$500.00 was budgeted last year for conferences and meetings and only expended \$282.00. Mr. Prickett asked if professional dues are for the League of Municipalities. Mrs. Young replied for the membership which then allows the Township as a whole to take advantage of discounted classes throughout the year for classes. Mr. Prickett inquired if the maintenance office equipment is for the Xerox machine. Mrs. Young noted that is for that department's share. Mr. Prickett questioned if conferences and meetings is for vital statistics. Mrs. Young informed vital statistics would be further down and it is 10144. Mr. Prickett noted vital statistics also has office supplies and underneath that there is conference and meetings. Mrs. Young conveyed that anything for vital statistics would fall under that category. Mr. Prickett asked if there are conferences and meetings for vital statistics. Mrs. Young answered they have to get CEU's and updated training on the laws and so forth. Mr. Prickett asked if the Council needs glasses. Mrs. Scull replied no, she brought her own and she is not entitled to that benefit. Mr. Prickett noticed on page 1 the Mayor took a 20% decrease in his allotment and Mr. Vaz froze his salary and a 20% decrease in Council's salaries from \$6,210 would be \$1,242. The Mayor advised that would bring the salary down to \$4,968.00. Mrs. Stinney asked Mr. Prickett if he is decreasing his salary. Mr. Prickett answered yes. Mrs. Stinney confirmed Mr. Prickett is decreasing his salary at 20% and asked if there was anyone else wishing to decrease their salary. Mr. Inge informed he will decrease his too. Mrs. Young asked the Mayor what the actual reduction on each of those positions. Mr. Cartier replied \$1,242. Mayor Patriarca asked Mr. Prickett if he is willing to reduce his health benefits also. Mr. Prickett replied that considering that the other Council members aren't making any other reduction, he'll leave that as it is for now and he'll leave that as an option later though. Mrs. Scull stated she is not opposed to doing this. Mrs. Stinney stated this is a personal thing to each Council member and we don't know what situation a person is in so

she wants to ensure that that is understood. Mr. Prickett agrees. Mrs. Scull added that she already donates a portion of her salary to the different fire departments and different things in the Township and thinks that is a personal choice. Mr. Prickett commented that he also donates to other things in the town as well. Mrs. Scull commented that she knows he does but she is not going to sit here and say somebody should decrease their salary because she doesn't know what their positions are. Mrs. Scull added that we can look at that later. Mrs. Stinney reiterated it is just the salaries for this department and salaries at \$1,242 for Mr. Prickett and \$1,242 for Mr. Inge. Mr. Cartier clarified that is a reduction and it brings it down to \$4,968 for those two individuals. Mrs. Stinney noted she would like the overall number. Mr. Cartier and the Mayor answered \$28,566. Mr. Prickett asked where it goes and if it is the overall expenses for Council. Mr. Cartier answered that is salaries. Mrs. Stinney confirmed \$28,566 and \$5,000 was taken out of furniture on page 4 of 91, 2-05700. Mr. Cartier advised overall is \$34,866. Mrs. Scull asked if it is \$7,400. Mr. Cartier explained no, because it was reduced by \$5,000 and eleven minus five is six. Mrs. Scull noted that we took two salaries and \$5,000 and that's \$7,000. Mr. Cartier agreed but added that is overall. Mrs. Stinney commented if there are no other changes, a motion to approve department 0110.

Motion by Cartier and Scull to approve Department 110, Council's budget as amended. Cartier, yes; Scull, yes; Prickett, yes under the criteria that was set earlier; Inge, yes; Stinney, yes. Motion carried.

Mr. Cartier informed Mrs. Stinney that Administration is going to come back with some salary corrections. Mr. Vaz advised that some of the specific details that are noted in the notes might be a little off the way it was calculated in terms of the number of payrolls. Mrs. Eden has been checking the ones that Mr. Cartier pointed. Mrs. Eden bottom line number so far in the salary and wage section in the bottom right of the salary sheets has enough money in there to cover that change but what we'll do is actually fix the sheets so that the correct number of hours is indicated for those people. Basically it's where there is a split; so if somebody is moving from step 1 to step 2 on November 1, the numbers were reversed for some reason the way it was split. Mr. Vaz reiterated that Mrs. Eden seemed so far to have enough money in the bottom line number and its okay that Council is approving it the way it is. Mrs. Stinney advised that is duly noted. Mrs. Stinney asked if Mr. Balas were attending. Mrs. Scull answered yes.

MUNICIPAL CLERK DEPARTMENT #0120

Mr. Cartier noted that education and training had \$640 last year and they expended all of that and it has been reduced to \$100. Mr. Cartier commented that they have CEU's that they have to keep up within that department and asked why such a drastic decrease. Mr. Cartier noted he is on page 6 of 91. Mrs. Stinney asked to start on page 5 of 91 first and asked Council for any comments on the salaries. Mr. Prickett asked what line item 01500, other pay is for noting that nothing was budgeted last year and now it is budgeted. Mayor Patriarca explained the other pay represents the contractual agreement that when the Deputy Clerk replaces the Clerk for a leave of absence, the Deputy Clerk will receive an increased pay and that line reflects the time that is expected for the Clerk to be absent. Mrs. Stinney asked if that is enough money in that department there. The Mayor answered that we hope. Mrs. Stinney stated she hopes so too because you never know what may come down the line. Mr. Prickett stated we haven't needed it in the past and doesn't see why we need it in the present. Mrs. Young commented we were surprised after the

contract was approved that it was discovered that there was a provision in there for that. Mr. Prickett stated then we need to cover for it. Mr. Cartier reiterated his question on page 6 of 91 for line item 2-04200 regarding the reduction by \$540.00 and asked Mrs. Young if she doesn't foresee needing any education or training this year. Mrs. Young replied no and she reduced that amount in an effort to reduce her overall budget. That increased amount from the year before was for special training for cross training other staff members in her office and that training has already taken place so she doesn't anticipate that need for this year. Mrs. Scull stated she knew Mrs. Young would have an explanation. Mrs. Stinney conveyed that Mrs. Young has done a wonderful job of cross training and she believes in that. Mrs. Young thanked Mrs. Stinney. Mrs. Stinney asked the Mayor if he heard that and repeated that Mrs. Young has done a wonderful job in her cross training. The Mayor replied he heard it. Mrs. Young stated she does it happily. Mr. Cartier commented that he has another question on page 6 of 91 for line item 2-20201 election costs and there is one less election this year than last year and asked if we expect to have an increase in election costs this year. Mrs. Young explained that total is normally a guess and she never knows until the time comes. Last year we had the extra election for the presidential and we estimate it as best as possible but then we went over that amount. This year we only have the three elections; the school election, the general and the primary and that's the best estimate they were able to give her at the time. Mr. Prickett asked what we are talking about. Mrs. Scull stated that comes from the county. Mr. Prickett asked about advertising, the first line in that \$17,000 was budgeted last year and \$17,000 was used last year and that goes along with the voting and asked if that is why that is reduced to \$13,000. Mrs. Young answered no and the reason why there is such a reduction requested on that line is that in discussing with Administration and the Solicitor's office, they have come up with a procedure to reduce the cost by instead of advertising the ordinances in full at introduction and adoption, the law allows you to do it by summary title as long as you make the full copies available and they are posted on the website. Mr. Prickett asked if this were in both instances. Mrs. Young confirmed and added that so far it has been working well this year. Mr. Prickett conveyed that the newspapers are getting smaller and smaller and some of them are in financial difficulties. Mrs. Stinney asked Mr. Cartier if he had anything else. Mr. Prickett asked if there was a line for flowers because he thinks the Clerk's office needs some flowers. Mrs. Scull replied that is miscellaneous. The Mayor responded Mrs. Scull read his mind. Mr. Prickett noted there isn't anything in miscellaneous. Mrs. Scull commented that the Mayor will have to buy the flowers then. Mr. Prickett conveyed that you have to butter up the Clerk. Mrs. Scull stated not everyone has to butter up the Clerk. Mr. Prickett replied he doesn't have to butter up the Clerk. Mrs. Stinney stated to Mrs. Young that when she first took office, Mr. Prickett sat down with her and stated to her to understand that Mrs. Young is your best friend and Mr. Prickett had better not deny it. Mr. Prickett noted that he would not deny that. Mrs. Scull reported that our horticulture class in the high school can do a nice arrangement for the office and it will be free advertisement for them. Mayor Patriarca stated if we can afford it. Mrs. Scull replied it is free. The Mayor said nothing is free.

Motion by Scull and Cartier to approve Department 120.

Mr. Prickett stated the Clerk's budget is always frugal and well done. Mrs. Stinney agreed.

Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

FINANCE DEPARTMENT #0130

Mrs. Stinney asked if there were any questions on page 7 of 91. Mrs. Scull asked why we are looking at more overtime in this department. We spent \$287 and budgeted \$1,000 in 2008 and this year we're going to budget \$2,000 and asked if there is something going on. Mrs. Eden explained that is an oversight on her part and that can be reduced. Mrs. Scull asked if it can be reduced to \$1,000. Mr. Cartier asked if that is sufficient. Mrs. Stinney asked Mrs. Eden is she is comfortable and they did \$251.25 in 2007, budgeted \$1,000 and expended \$287 in 2008. Mrs. Eden advised she has already expended some overtime this year; approximately \$230 and as far as the dynamics of her department are changing and she refers to the Business Administrator and Mayor as to what they feel would be appropriate. Mrs. Scull suggested leaving it as it is because who knows and we wouldn't want to cut it too tight because then there won't be any surplus next year. Mrs. Stinney asked if it is for evals and added that she agrees with Mrs. Scull. The Mayor advised they were anticipating some clean up in that office and there are two employees in that office that will be working on that project and occasionally get overtime. Mrs. Stinney questioned the clothing allowance. Mrs. Scull noted they spent more last year. Mr. Cartier noted this is by contract. Mayor Patriarca commented that this is by contract which represents the four individuals that receive clothing allowance in that department. Mr. Cartier asked why the salary and wage line was under spent last year. The Mayor replied a promotion was anticipated in that department last year that did not come to fruition. Mrs. Stinney referred Council to page 8 of 91. Mr. Prickett stated he has a question in the supplement book and ask if he asks his questions to Mrs. Eden or Mr. Vaz. Mr. Prickett noted maintenance and equipment has a computer contract for 24 months and assumes Finance's share of that is \$3,280. Mrs. Eden answered that is the IT for the entire building and she budgets \$20,000 of that budgeted amount is for the entire building and that is the IT contract. Mr. Prickett noted there are three lines; \$3,280, 24 months at \$3,280 and then one year budgeted at \$3,900 and then a municipal cost for six months \$19,680 and was trying to understand why there were three lines. Mrs. Eden explained that in looking at the side book, she pays for six months of that contract for the entire building out of her budget. \$10,000 has been budgeted in the water department and \$10,000 has been budgeted in UCC which reduces the cost on the municipal budget. There is also \$5,000 for service supplies broken down between Finance which carries the bulk at \$4,680 and then it is calculated at \$160 for the Water Department and \$160 for UCC Trust. Mr. Prickett asked if we could back up to the IT contract. \$39,000 was out of something like \$72,000 for the whole municipality. Mayor Patriarca informed it is a two year contract for \$72,000 and we took the one year of that contract and divided it between where it is normally charged in Finance and then also charge a portion to the Water Department and a portion to the Construction Office. Mr. Prickett stated the municipal cost for six months is \$19,000 and asked if the municipal cost would be all of the other departments including Finance. (Someone must have shaken their head in agreement because Mr. Prickett replied alright, that makes a little more sense) Mr. Prickett then asked to be explained the second half again and it has to do with service supplies. Mrs. Eden answered it has to do with service supplies and this is where if there is a cable needed, if there are back up tapes needed, if there is something that is required for the service and any kind of nature for the server, it is charged to her budget. Mr. Prickett asked if that is \$11,630 for that. Mrs. Eden replied no, she has allowed \$4,680 for that. Mr. Vaz

instructed to add that to her portion of the contract that is where they are getting the \$24,360. The contract service is something different. The contract service line is for the payroll service. Mr. Prickett noted that he is being confused. Mayor Patriarca explained the contract service is \$19,680. Mr. Prickett asked what is added up to get to the \$24,360. Mrs. Eden answered \$19,680 and \$4,680. Mr. Prickett confirmed that is the server supplies and then stated that is broken down and Water and UCC each at \$160, total supplies at \$5,000 and asked where does the \$5,000.....Mrs. Eden interjected that it is a total of \$5,000; \$160 for each of the side departments and the \$4,600 out of her department. Mr. Prickett asked if you would add \$5,000 to the \$19,680. Mrs. Eden answered no, add \$19,680 for the municipal portion of the IT contract and then for supplies add \$6,680 and that is where the \$24,360 comes from that line. Mr. Prickett stated we will see those additional numbers come up under UCC. Mrs. Eden replied UCC and the Water Department. Mrs. Eden explained line 2900 is the payroll service. Mr. Prickett added that the lines kind of ran together and that is why he used that number. Mr. Prickett asked if the office supplies on line item 03600 covers checks. Mrs. Eden answered yes and she has reduced her office supplies because we are now using a payroll company and she only has to supply checks for our bill list and medical. Mr. Prickett noted that line went down \$1,500. Mrs. Scull concurred. Mr. Prickett noted on the second page of the supplement, item 5900 Computer Hardware & Software. Mrs. Stinney clarified the page that Council is on. Mr. Prickett questioned if the Intersoft for Finance Program is a yearly program. Mrs. Eden answered yes. Mr. Prickett stated that is software that we already have. Mrs. Eden replied yes. Mr. Prickett questioned the next line, Payroll program if required \$1,000. Mrs. Eden explained we were in-house with payroll and she has in her office payroll software and obviously it has not been updated for 2009 but it still maintains all of the records for 2008 and until those records are completely closed out as far as our 941 filings and things like that if she should need maintenance or support on that system she has to have it in her budget. Mr. Prickett asked about another pc. Mrs. Eden conveyed they are going to try and refurbish her computer on Tuesday but it is hers and it completely crashes and she loses absolutely everything. Mr. Prickett remarked that he does not have a problem with finance getting a new computer. Mrs. Stinney stated she liked the explanation and thanked Administration for the supplemental budget handbook. Mayor Patriarca commented it is just something they put together to help Council follow the line items. Mr. Prickett questioned on page 9 of 91, contract services for \$58,800 requested. Mr. Cartier stated it is the auditor. The Mayor commented it is department 135. Mr. Vaz conveyed that it follows the finance department and is in the same tab.

Motion by Scull and Cartier to approve Department 130 as presented. Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

AUDITOR DEPARTMENT #135

Mayor Patriarca advised page 9 of 91, department 135 represents the contracted service with the auditor. Mr. Cartier asked what the second line for \$5,000 is for. Mr. Prickett commented it makes it come up to \$63,800. Mayor Patriarca notified that \$5,000 represents what we paid the previous auditor for the first part of the year. Mrs. Young clarified it is department 135. The Mayor added that it would also allow us if there is additional work that comes up that we need the auditor, we can draw from there. Mrs. Scull asked like what. Mayor Patriarca replied hopefully nothing. Mr. Vaz commented something that doesn't involve the audit process. Mrs. Scull added as long as it doesn't get up to that extra \$20,000 that he

wanted. Mayor Patriarca responded that it's not in the budget and he can't get it. Mrs. Scull noted it better not be. Mrs. Stinney conveyed Mrs. Scull is watching.

Motion by Cartier and Scull to approve Department 135 as presented. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

TAX COLLECTOR DEPARTMENT #0145

Mr. Vaz asked if Council moved to the OE side of this or if they are still on salary. Mr. Cartier advised Council has not moved anywhere. Mrs. Stinney asked Mr. Vaz if he wanted to comment on salary. Mr. Vaz noted that Mr. Cartier had pointed out earlier with the split and Mrs. Eden is going to calculate it to make sure it is covered by the bottom line. Mr. Vaz added that he wanted to point out that the postage line on the other side for \$7,500 should be reduced to \$75.00. Mr. Prickett asked if that is part of the total. Mr. Cartier replied no, the total includes the \$7,500. Mr. Vaz remarked that it has to be deducted. Mr. Prickett asked what the litigation costs are for. Mr. Vaz answered interim foreclosures. Mr. Prickett asked how many were done last year. Mr. Vaz replied no new ones were started last year and we had actually concluded on that was hanging out there for a number of years and we are in the process now of waiting for the second one. We were told by that attorney that the judgment was filed with the court and there is usually a two to three month process at that point before we get the actual judgment certified. We didn't want to start something while these other two were hanging out there. Right now, there are fourteen ready to go and we have received a proposal from the attorney that we are going to be negotiating with him on that. Mr. Prickett asked how many are left. Mr. Vaz answered the ones from 2008 add up to fourteen; the ones that were done last year. Mr. Prickett noted the list at one point was 900. Mr. Vaz explained those were the ones that were in various stages of getting done. One of those is done and that judgment is all done and we just recently received tax maps highlighting the lots in color so that we can assess them for a land sale and we are waiting for the second one so it should be two to three months when we get that list. Both of them add up to hundreds and hundreds of lots. Mr. Prickett remarked out of the 900 that we originally had give or take some, and are we down to 14. Mr. Vaz replied yes. Mr. Prickett stated that means those properties are going to be sending tax revenue to the municipality once they are sold. Mr. Vaz agreed if they are sold and the problem tends to be that most of it are wetlands or have some other issue but we are trying to find the ones that have some value. Mr. Prickett noted that on the other hand, the Township doesn't have to pay the school tax and county tax on those. That should reduce our uncollected tax number. Mr. Vaz agreed. Mr. Prickett stated that is a big relief over the years to have gotten those down that far. Mrs. Scull asked if that line will now be \$51,075. Mr. Cartier replied yes and repeated the figure for Mrs. Stinney. Mrs. Scull advised we are on page 10 of 91. Mr. Prickett stated line item 2-02200 goes from \$7,500 to \$75.00. Mr. Cartier agreed and added that the department goes from \$58,500 to \$51,075. Mr. Prickett added as well as other expenses. Mrs. Young wanted the record to reflect that this page has been corrected by the Administration so that when Council makes their motion it will reflect that.

Motion by Cartier and Scull to approve Department 144 as corrected by Administration. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

Mr. Prickett noted Council is still on the Tax Collector and that information is not in the addendum. Mr. Cartier and Mr. Vaz stated it is. Mr. Prickett stated three individuals in that department get a clothing allowance. Mr. Prickett asked if the cash register needs \$500 worth of maintenance every year. Mrs. Eden answered the register was brought used from Cherry Hill Township before her so it is at least 15 years old. Mr. Prickett asked how much it would cost to buy a new register and not have a \$500 maintenance charge. Mr. Cartier replied that there will still be maintenance on the register no matter. Mr. Prickett asked if we will. Mr. Cartier answered the equipment will still have to be maintained. Mayor Patriarca remarked it is not so much having the maintenance, it is anticipating the maintenance if it is needed. Mr. Prickett commented it is an insurance policy. The Mayor stated if you need it, you won't have it budgeted anywhere to pay a service man to come in and fix it. Mr. Prickett asked if any of that money was spent last year. Mrs. Eden advised it was spent on register tapes and ink. Mrs. Stinney referred to page 12 of 91. Mr. Prickett referred to the bottom of page 12 of 9, tax sale processing, line item 2-25000 for \$5,550 and in the addendum book it lists tax sale advertising and asked if advertising is kept in a central location. Mr. Vaz replied that is not postage that is the actual newspaper ad where the blocks, lots and owners have to be listed. Mayor Patriarca informed that is specifically for the tax sale and to keep that particular function in that one line item in the cost related to the tax sale. Mr. Prickett stated postage is still going to be in a separate area and not advertising. The Mayor concurred. Mr. Prickett noted we are going from overall \$248,931 to \$224,330. Mr. Vaz concurred. Mr. Prickett asked if that is a \$22,000 decrease. Mr. Vaz replied it is \$24,600.

Motion by Cartier and Scull to approve Department 145 as presented by the Mayor. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes.
Motion carried.

SOLID WASTE DEPARTMENT #0146

Mrs. Stinney advised Council is on page 13 of 91 and asked Council for their comments. Mr. Prickett advised he is still reading the addendum. Mrs. Scull did not have any comments. Mr. Prickett started to ask about software and Mr. Cartier interjected that Council is not on page 14 yet. Mrs. Stinney asked Council for comments on page 13. Mrs. Stinney referred to page 14 of 91 after Council did not have any questions on page 13. Mr. Prickett asked to go back to page 13 and asked why overtime is needed for that department. Mr. Vaz answered it does occasionally happen when there is a run on us when the payments are due. She also although she is assigned as Solid Waste, when we're doing quarterly tax payments or the tax sale, she does help out with the Tax Collector's office generally speaking. It is in the event of so we have it to charge it to. Mrs. Scull commented that it's just in case. Mr. Prickett noted that it really doesn't belong within Solid Waste then but it's basically for that one employee. Mr. Vaz conveyed that Administration actually considered trying to roll this totally in to the Tax Collector's office and then some other issues came up with that so it has a separate department number but she is actually working in the Collector's office under the Collector's supervision. She chips in at the cashier's booth whenever we need her to fill in for someone who might be out, she definitely helps us out in that regard. Mr. Prickett then stated there is no need to put a split on the first page between Solid Waste and.....Mrs. Stinney interjected no, because this is out of her department. Mr. Prickett continued and Tax Collector. Mr. Vaz explained the reason as he has been told is because this more accurately describes what the Solid Waste costs are so that we can assess that against what the Solid Waste billing and

what that revenue and what the costs are when we contract with the company to go do the service for us so there is some relationship. If we buried her in to the Tax Collector's office, it would be a little bit more difficult to pull her out and then use that number looking at the big picture with Solid Waste. Mr. Prickett commented that the funds come from two different areas with these two budgets with the Tax Collectors budget coming from general tax and the money for the Solid Waste account comes from the quarterly solid waste bill and asked if that is right. Mr. Vaz replied you can look at it on a certain level that way but it's not like a self liquidating utility; it's not set up that way. Mrs. Eden informed that Solid Waste is not allowed to have a profit because it is a separate bill and it's a service to the residents so we can't make a profit on it. By having this department by itself with the employee who does the work, we have an actual true cost of what that cost for us to generate billing and things like that. Mr. Prickett added it is off by \$500 because of the overtime that is used in other departments. Mrs. Eden conveyed that it doesn't necessarily mean for her department; she has properties that go for tax sale for solid waste, liens for solid waste and all of those functions in her department. Mr. Prickett thanked Mrs. Eden and Mr. Vaz as his questions have been answered. Mrs. Scull remarked that it makes perfect sense to have her in that office now so that residents don't have to go to two separate places to pay their bills. Mayor Patriarca indicated that residents don't have to go to two separate places because residents are sent their bills and they just have to go to the cashier's office. Mrs. Scull noted that at one time she paid in the office and over there and it makes sense to have her there even though she is not the same department because it is so inner-twined. Mayor Patriarca responded that she does not collect any money and nobody pays her; it's all paid at the cashier. Mrs. Stinney asked Mr. Prickett if he got his answer. Mr. Prickett spoke of page 14 of 91, Computer Hardware and Software and asked if the Solid Waste department has special programming software for Solid Waste billing. The Mayor and Mr. Vaz both replied yes. Mr. Prickett then asked if that is \$1,750 per year to lease. Mr. Vaz replied it is a maintenance agreement with United. Mr. Prickett asked if that is a newer program or an older program. Mr. Vaz responded it is actually old but it is being used again because there was a different program that the former collector started using that the employees in the office didn't like very much so when Mrs. Adams came on board, they went back to this older system. Mr. Prickett asked if it worked. Mr. Vaz answered yes; it worked before the switch and it works now that we're using it again. Mr. Cartier stated in the supplemental book for printing and binding there is \$800 for trash bills and \$300 for envelopes. Mr. Prickett commented they have forms. Mr. Cartier agreed and stated they are the post cards that are received and asked what the envelopes are for. Mrs. Scull informed in case one is delinquent. Mayor Patriarca advised it is for the second notice; a delinquent notice goes out in an attempt when revenue is down and the bills are not coming in a delinquent notice is used for that purpose. Mr. Cartier, Mr. Inge, Mrs. Scull and Mr. Prickett did not have any further questions.

Motion by Cartier and Scull to approve Department 146 as submitted by the Mayor.

Mr. Prickett asked what Pacer Bankruptcy Service is in the addendum book. Mr. Vaz explained it allows Solid Waste and there is also a line for those in collections to log on to the federal court system and get information that they need. It is an annual fee that the court charges for access. Mr. Prickett asked if that informs about bankruptcies when the court.....Mr. Vaz interjected with if there is a tax payer and they get a notice and then she has the ability to go in there and get the

information. Mr. Prickett thanked Mr. Vaz. Mrs. Stinney stated to Mr. Prickett that we learned that. Mr. Prickett stated that's why we ask questions. Mrs. Stinney stated that's right; we learned that.

Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

Mrs. Stinney thanked Council.

TAX ASSESSOR DEPARTMENT #0150

Mr. Prickett asked about the \$500 in over and if there is a particular reason. Mrs. Stinney asked for the page. Mr. Prickett replied the first page that has the breakdown of salaries. Mrs. Stinney stated page 15 of 91. Mr. Prickett informed he is on line 1400 Overtime and there is \$500 there and they don't have tax sales. Mr. Vaz explained there is an anticipation with this year's budget with the tax map update process that is going forward as a preliminary step towards the re-evaluation, that there may be a need for overtime for that particular project. Mr. Prickett asked why and what would the personnel in the Tax Assessor's office do because when you make a change the engineer makes those changes on the tax map. Mr. Vaz responded that there is work in the office that has to be done to support the engineer getting the information. We're anticipating this and doesn't believe they had any overtime last year that was charged to their budget so we're just trying to have a line to charge just in the event that maybe the engineer needs to come here at 5:00 and do some work or scheduling issues or what have you or they are in the middle of something and running past 4:30. Mr. Prickett commented that the engineer has all of the tax maps that we have now. Mr. Vaz answered the maps are about 20 years old and haven't been updated in quite a while. Mr. Prickett asked what the engineer needs to update the tax maps. Mr. Vaz commented they might see a boundary line issue and then the Tax Assessor's office might have to do the research in files to get them the information and it might even involved Mrs. Young's office or the Planning Board office at a certain point to see if there were approvals, subdivisions and things of that nature. Mr. Prickett acknowledged that they have the deeds for the Township. Mr. Vaz confirmed and added that they tend to have deeds and it is not required that somebody files a deed here but typically they should have most deeds. Mr. Cartier stated they have digital deeds and do not have the actual copies of the deeds. Mr. Prickett informed that they do in the filing room unless they have gotten rid of them in the filing cabinets. Mr. Cartier added that the deeds are at the county. Mr. Prickett advised they are copies of the original deeds at the county. Mr. Vaz explains that typically in a real estate closing the lawyer for the buyer and/or new property owner would bring a deed or send it to the Assessor's office so that the change of ownership is recorded and that's one way but it's voluntary for those people to do that. Like Mr. Cartier stated, Mr. Vaz informed the deeds are actually scanned as are mortgages up at the county and are available electronically now on line. Most counties are on board with that program. The research work, our office would have to do one way or another. Mr. Prickett commented that some of the old deeds might have that information on them whereas the new deed on line doesn't go in to the detail if he's not mistaken. Mr. Vaz commented that they are the actual deeds; they are photographs of the deeds. Mr. Prickett added they might not go back as far as our files. Mr. Vaz agreed. Mrs. Stinney asked for questions or comments on page 16 of 91. Mr. Prickett commented that he is looking through it himself. Mr. Cartier asked when it comes to education and training, is it correct that our Assessor is part time. Mayor Patriarca replied yes. Mr. Cartier then asked

if the Assessor works in other municipalities. Mr. Vaz answered yes. Mr. Cartier asked if we are sharing that expense with the other municipalities. Mr. Vaz replied informally yes. Mr. Prickett asked for clarification on informally. Mr. Vaz explained that typically when an Assessor works for more than one municipality, they will charge one municipality this year and next year another municipality. Some Assessors work in five or six different towns so they try to spread it out. We don't have a formal inter-local services agreement for the \$350.00. Mr. Cartier stated that we weren't charged at all last year. Mrs. Scull and Mr. Vaz answered correct. Mr. Prickett asked Mr. Vaz to help him out with the computer hardware and software. There is a CATA assessment system and is that new or have we had that assessment system for a while and he assumes it is some kind of software to do a home assessment or property assessment. Mr. Prickett informed that is number 59 in the addendum. Mr. Vaz stated that is our fee for using the county system. Mr. Prickett asked what CATA stands for. Mr. Vaz replied he is not sure but can guess County Assessment of Taxes or something like that. Mr. Prickett asked what is through Microsystems. Mr. Vaz responded that is probably the vendor that the county uses. Mrs. Stinney asked if any Council members had any other questions.

Motion by Cartier and Scull to approve Department 0150 as presented by the Mayor. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes.
Motion carried.

LEGAL & ENGINEERING SERVICES DEPARTMENT #0155

Mr. Prickett commented that we are vastly approaching \$300,000 for legal services. We are at \$274,500. Mrs. Scull noted in 2007, we spent \$284,000 so it went down a little. Mr. Cartier commented tomorrow. Mr. Prickett asked if labor relations work on contracts, negotiated contracts. Mr. Vaz stated and they also represent the town in PERC cases. Mr. Prickett remarked most of the contracts are settled and we have one more to go. Mr. Vaz answered that is an interest arbitration right now. Mr. Prickett expressed curiosity why it is so high and asked if there is a breakdown for how much the contract negotiation cost. Mr. Vaz asked in terms of parsing out as bills and saying this is a contract vs. a PERC matter, no but it can be done by just pulling the bills and segregating the time charges to the proper category. Mr. Prickett thought that might be a little more significant of a cost reducing the number from \$30,000 that we budgeted last year and expended \$47,550 and we're back at \$30,000 again this year. Right now, there are several pending PERC cases and there are no contract negotiations and the other thing that he might do for us is prosecute a disciplinary charge but there is nothing pending; that type of extraordinary work that we can't anticipate but generally we know we have several PERC cases pending and we do have dates scheduled so every time he is in Trenton, that is a day right there. Mrs. Stinney asked why special attorney fees are so high this year. Mr. Vaz stated the one contract that is still hanging out there is the superior officers association but that is one that is pending before PERC as an interest arbitration. Mr. Prickett asked if there were worksheets on how they derived at \$30,000 for labor relations and there is not anything in the addendum as far as a breakdown. Mr. Vaz answered there is not a worksheet and what he did was review the pending cases with the labor attorney and we anticipated a certain number of appearances and hearing days. Mr. Vaz advised that he is very familiar with interest arbitration having represented towns in those and he knows they get quite costly and then there was a little bit of room for us in that number in the event that there is some extraordinary work that he needs to do that is not part of the normal things that we do everyday like a disciplinary case. If

there was one that came up and he had to do a departmental hearing, there would be a few bucks in there to take care of that as well. Mrs. Scull asked if there was a contract that is going to expire at the end of this year. Mr. Vaz asked if it is for labor counsel. Mrs. Scull replied no, it is for one of our contracts. Mr. Vaz answered PBA and that is another good point because that will be six months so we'll start that process as well. Mrs. Stinney asked why Special Attorney Fees jumped to 8.11%. Mrs. Scull commented that is a good question. Mr. Cartier responded that it didn't and what was expended was 8.11% last year. Mrs. Stinney stated \$29,027 and expended \$3,242 and.....Mr. Cartier interjected the first number is what was expended in 2007 and the next number \$40,000 is what was budgeted last year and the number after that is what was expended last year. Mrs. Stinney agreed. Mr. Cartier added that we expended 8% of last year's budget on that line and they are requesting another \$40,000 this year. There is no jump; they are just requesting the same amount as what they had last year. Mrs. Stinney stated she is still.....Mrs. Scull interjected that she can see a couple of things out there that might cost us money in that area. Mr. Cartier agreed. Mrs. Stinney noted Mr. Vaz is shaking his head. Mr. Vaz replied that he was agreeing with Mrs. Scull's statement. Mr. Prickett stated the Planning Board fees were budgeted last year at \$6,000.....Mrs. Stinney asked to finish up. Mr. Prickett apologized. Mrs. Stinney asked how many older cases from last year, 2007, that still have to be dealt with. Mr. Vaz asked if it is litigation cases. Mrs. Stinney responded yes and asked Mr. Vaz if he has any idea. Mr. Vaz indicated that he does have a report but it is in the office and we did as Council knows as participating in the settlement process, wrap up a lot of the litigation at the end of 2008 and the judgment line when we get to it will reflect those settlements. There are some pending cases out there and the one that comes to mind is the BEMS case, the landfill case that has been going on for a lot of years that doesn't seem to want to go away so we had to consider that and we have a separate line for that at this point. We put a certain amount of money in the judgment line in anticipation that it will settle this year. There's not a lot of litigation going on right now. There are TORT claims out there that could become litigation. Really, we wrapped up most of it at the end of 2008. He will take Mr. Bayer's report and scan it and email it to everyone on Council. Mrs. Stinney commented that she will be fine with that and thanked Mr. Vaz. Mr. Prickett expressed concern regarding the Planning Board fees. It looks like something came up last year. We budgeted \$6,000 and it was \$10,203 more and asked if we are anticipating spending more on either those circumstances or circumstances that you are aware of or is this increases of \$9,000 just an insurance policy. Mayor Patriarca replied that we incurred some unexpected fees last year from the attorney in a litigation case and that is carrying over in to this year and we anticipate that to continue this year and any other work that he may end up representing us at some of the master plan meetings. Mr. Prickett stated he thought the Solicitor wasn't coming to the master plan meetings. Mayor Patriarca responded that the Solicitor will have to be there at some point. Mr. Prickett asked if it's just not the workshop. Mayor Patriarca indicated that the Solicitor has come to some workshops. Mr. Prickett asked if that is \$200 per meeting. The Mayor responded no, he is on an hourly rate and it's not \$200; it's like \$400 or something. Mrs. Stinney asked if it's \$400 a meeting. Mrs. Scull noted it could be four or five hours. Mr. Cartier added that most of them run four or five hours. Mr. Vaz conveyed that what he tries to do is if there is an application that has a hearing that night, he tries to charge that time to the escrow if he is at all capable of doing that. Mr. Inge asked how he can do that if he's not there for that particular hearing. Mr. Vaz answered if there is a specific hearing that is at a Planning Board meeting where we can identify an applicant and he knows it's an hour long or half hour

long hearing, then that would be reflected against the escrow. Mrs. Scull stated that makes sense. Mr. Prickett expressed that the \$6,000 represents the attorney attending the Planning Board meetings. Mr. Cartier added and any litigation that he might have to.....Mr. Prickett added minimal litigation. Mr. Prickett confirmed this is an increase of \$9,000 because of the master plan and some other possibilities. Mrs. Scull questioned line 02701 Labor Relations with the SW Bid Review and Cost was \$1,500 and now it's \$15,000 and asked if that is a typo or what it really is. Mr. Vaz answered that is the Solid Waste litigation that we're involved in right now which has a hearing on Tuesday. Mrs. Scull stated she forgot about that and didn't realize that was a separate line from Special Attorney Fees. Mr. Prickett stated that should be a special cost and it is the Township Solicitor that's doing the litigation. Mayor Patriarca explained this gives us the opportunity to track the costs of that particular litigation. Mr. Prickett indicated that should really be added to general litigation costs. Mrs. Scull stated no, not if they are trying to track the cost of that litigation. Mr. Vaz stated if he means to add it conceptually, yes. Mrs. Scull continued with that brings us back up to what was expended this year. Mrs. Stinney asked Council for any other questions. Mr. Inge stated for the Planner, for the Solicitor going to the Planning Board and asked if there is an additional charge if the Planner would give a statement at the Council meeting and if there is a charge by the Planner. Mr. Vaz indicated the Planner has an hourly rate for that. Mr. Cartier asked for the Planner or Planning Board Attorney. Mr. Inge stated the Planner. Mrs. Scull noted that is not in here. Mr. Cartier indicated that is a different part and asked Mr. Inge where he is at because this is all legal. Mr. Inge stated he is just saying.....Mrs. Stinney interjected for the Planner to come to our meeting. Mr. Inge continued with how much it will cost. Mrs. Stinney interjected for the attorney. Mr. Inge answered yes. Mrs. Stinney asked Mr. Inge if he is asking that question. Mr. Inge expressed he wouldn't be able to...because the Master Plan is approved by the Planning Board anyway so he would have to be involved with the Planning Board. Mayor Patriarca responded that would be under Department #180. Mrs. Stinney commented that is the Planning Board department and confirmed that his funding would be under that department. Mrs. Stinney confirmed with Mr. Inge that his questions were answered. Mrs. Scull did not have any questions. Mr. Cartier informed the Planner for the master plan is under Department 165. Mayor Patriarca apologized and agreed with Mr. Cartier.

Motion by Scull and Cartier to approve Department 155 as presented by the Mayor. Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes.
Motion carried.

Mrs. Stinney convened the meeting at approximately 5:25 pm for a short break and reconvened the meeting at approximately 5:35 pm.

Council President Stinney opened the meeting to general public comments. There being no members of the public wishing to comment, Mrs. Stinney closed the meeting to public comments.

ENGINEERING SERVICES DEPARTMENT #165

Mr. Prickett asked if there is an addendum page for this. Mr. Vaz replied no. Mrs. Stinney stated she doesn't see any. Mr. Prickett commented that sometimes Council doesn't all get the same pages. Mrs. Stinney asked no. Mr. Prickett stated it has happened in the past or they get mixed up or something. Mrs. Scull expressed she is sure it is accidental. Mr. Prickett responded that he didn't imply

that it wasn't accidental and he just knows from experience. Mrs. Stinney noted to Mr. Inge that his question will fall here which is the Planner regarding his question before about coming to our Council meeting. Mrs. Stinney stated to Mr. Vaz that it relates to Mr. Inge's question now with the Planner coming to the Council meetings. Mr. Vaz answered that when the Planner comes to the Council meeting, he is billing on his hourly rate. Mrs. Stinney confirmed and added nothing within here. Mr. Cartier added unless it relates to the master plan. Mr. Vaz agreed. Mrs. Stinney commented his master plan fee to come to our Council meeting as it relates to the Council meeting is in here. Mr. Vaz conveyed it is general hourly rate except in the case of the master plan as Mr. Cartier pointed out because he is on a dollar contract for that to finish up. Mrs. Stinney remembered the \$1.00 and added that we weren't going to pay him anything else. Mrs. Stinney confirmed with Mr. Inge that his question was answered. Mr. Cartier and Mrs. Scull did not have any questions. Mr. Prickett questioned Contract Services the Grant Writer for \$30,000 if this is through the Engineer's office or if it is another individual that is separate from the Engineer's office. Mr. Vaz explained that right now it's not specific to anybody but he will say that we did go out on RFP twice in 2008 and nobody put in for it but there are grant writers out there. The Mayor had a meeting with other Mayors about one month ago and one thing that was learned was there are other towns around us that are using grant writers to secure in particular the small cities grant and we belong to that program. Mr. Vaz received a quote from that company last year for \$15,000 to get us a grant of approximately \$450,000 and what we did is kind of had that grant in mind with this so if it's \$15,000 for that, that would leave \$15,000 to prepare grant applications for other things that are going to come our way. Mrs. Stinney asked Mr. Vaz if he is saying that it is really hard to get someone, enticed to come in and be our grant writer. Mr. Vaz answered that he doesn't want to say that because most of the bigger companies use clipping services anyway. For whatever reason and he didn't pursue them because we didn't have the money in the budget anyway. Mrs. Stinney conveyed that she knows the engineer has spoken about a grant person within his department and asked if some of this funding would go in to the engineer's person who does his grant writing. Mrs. Stinney added it would only be fair. Mr. Vaz informed if they provide a proposal to do a particular grant, we could probably charge it to general engineering since its ARH or we could charge it to the grant line. The grant line was intended for more focused things that we know we want to go after because we weren't able to do it last year because there really wasn't a separate line for it. Mr. Prickett stated potentially the engineer firm could get this money. Mr. Vaz replied yes. Mrs. Scull asked if she is correct in stating he has gotten us a couple of grants. Mr. Vaz advised that he has applied. Mr. Prickett asked which one we got and noted that we didn't get the sidewalk one. Mr. Vaz agreed and added that he applied for Imagination Kingdom which we are still waiting to hear on. Mayor Patriarca informed they are putting in to recoup the remediation costs for Imagination Kingdom. Mr. Prickett expressed concern with grant writers working for surrounding municipalities. Mrs. Stinney interjected with because of the competitiveness. Mr. Prickett agreed with Mrs. Stinney and added that he would guess Administration would consider that and we want someone who is looking out for our municipality and if they are writing grants for the surround municipalities where do we fit in that mix. Mr. Vaz conveyed there are a few of them out there and Wrightstown was using Triad which was the company that had originally provided the \$15,000 quote to do the small cities app and they are also the designated League of Municipalities grant service. There are certainly other companies out there and if the budget is adopted with this line in it, that gives us the ability to do an RFP right away and then we will fax it to companies and make

sure it gets in to the hands of companies that do that work. Mrs. Stinney commented that it is very worth while. Mr. Prickett remarked that he is not opposed to putting money together for grant writing and it is something to evaluate the current environment and try to figure out how much grant money is available. Mrs. Stinney indicated now with stimulus everywhere there is a potential for tons of grants and we just have to go at it and make sure we are smart about it. Mr. Prickett expressed concern about the Planner and thinks the Planner should really be someone who represents a Township and not represents surrounding Townships. Our Planner not only represents Pemberton but he also represents Wrightstown. Mr. Prickett reiterated his concern with looking out for one Township. The Mayor informed that the only way to really do that is to hire an employee; put him on as an employee and that becomes very costly. Mr. Prickett disagreed and informed that there are lots of Planners out there and they are available but he just needed to say that. Mrs. Stinney asked Council for any additional comments on page 18 of 91. Mrs. Scull asked why the assessor's costs and is it possible for the reassessment. Mr. Vaz answered it is for tax map updating and that is the engineering side of the equation. Mayor Patriarca informed we are trying to peck away at the work for the tax maps so when we do hit this point where we have to do the reval we are prepared. Mr. Prickett noted to follow up on Mrs. Scull question, why wouldn't that be in the Assessor's department and he knows it is done by the engineer. Mayor Patriarca responded that is why, it's work done by the engineer but it is in relation to the tax maps and this again gives us the ability to track that particular area under engineering. Mrs. Stinney confirmed with Council that they do not have any additional questions. Mr. Prickett commented at least it is more than \$100,000 less than the attorney's fees and you get things built with Planners and Engineers. Mr. Vaz commented that Mr. Bayer likes to say that he is in that unfortunate position of not always able to win you money because he doesn't do plaintiffs work for us as he only does defense work but there has been that one case where he did get us a few bucks and he was quite happy on that; the property situation where the trailers used to be when he got us the money for the deeds. Mr. Cartier stated now they are sitting on his road. Mayor Patriarca recalled that he referred to it as a crumb. Mrs. Scull indicated that every time you ask him to look in to something or research something, it costs money. Mr. Prickett commented that every time you ask Mr. Vaz, he looks and researches and he's always there.....Mrs. Scull interjected that she is talking about the lawyer. Mr. Prickett replied that he is talking about comparing the engineer with the lawyer. Mrs. Scull stated it's the same thing.

Motion by Cartier and Scull to approve Department 165 as presented by the Mayor. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes.
Motion carried.

Mrs. Stinney thanked the Council.

UEZ DEPARTMENT #0170

Mrs. Stinney asked if there are any questions on the salary. Mrs. Scull responded it is cut and dry. Mr. Prickett notified he does have a question. On page 19 of 91, there is clothing allowance and this individual is in the CWA and asked why they are getting the clothing allowance. Mrs. Scull asked if that is part of the settlement. Mr. Prickett replied he doesn't think so. Vaz responded it is in the contract. Mr. Vaz reviewed some of the pages he had with him to see if he could find it. Mr. Prickett relayed that it is zero for 2008 and now there is \$200 requested. Mr. Cartier explained that's because now it's in the contract and they

have a contract. Mr. Prickett asked if Council voted on a contract with a clothing allowance. Mrs. Scull commented that we do that all the time and the rest of them all have it. Mrs. Stinney replied she thinks so to Mr. Prickett. Mr. Vaz confirmed there is clothing allowance in the amount of \$200 for 2009. Mr. Prickett noted the Tax Assessor and the Tax Collector are not in the CWA so they wouldn't.....Mr. Vaz interjected not yet and technically their title is covered but the final agreement was that they are not brought in to the benefits part in terms of the rights that are in the contracts until they have tenure. Its tenured Tax Collector and tenured Tax Assessor that would be in the contract and neither one of those employees at present have tenure so therefore right now they are considered non-contractual and they do not get the clothing allowance. Mrs. Stinney moved on to page 20 of 91. Mrs. Scull asked why there is a local match this year as we had one last year and didn't spend it. Mr. Cartier first stated we did spend it and then stated no we didn't and asked why it wasn't spent because we had the clean team. Mayor Patriarca replied this would be a portion of a UEZ project we are proposing to bring video camera systems downtown and monitoring cameras in the business district. We would like to put in a plan to the state to allow us to set up the downtown business district with monitoring cameras. Mrs. Scull stated we would have to do a local match. The Mayor continued that this would be our portion. Mrs. Scull added it would be well worth it to protect our residents. Mayor Patriarca explained the bottom line reflects that. Mrs. Scull stated \$130,000 worth for \$26,000 to protect our residents. Mr. Cartier asked if they are recording devices. The Mayor advised it will entail a computer with a program that will be maintained here and there will be cameras downtown. We have yet to put it out and we've had some people in to go over different programs with us and this would have to be put out and it could be wireless systems, wired systems, pan tilt type systems and the idea would be to integrated in to the Police Department and the vehicles so the officers could at that point watch the downtown from the computers in their cars. Mr. Cartier mentioned then we'll never see them. Mr. Prickett asked if any surrounding municipalities have this kind of a system. The Mayor replied there are several in the state that the UEZ has approved for this type of project. Most of the bigger cities and that is what the coordinator is looking at and maybe one of the Oranges.....Mr. Vaz interjected that East Orange, Patterson has been doing it for a few years and other UEZs are starting to get on board for their downtown businesses. Mayor Patriarca informed Point Pleasant and another big town down that way is also looking at it. Mr. Prickett asked how many cameras that would entail. Mayor Patriarca replied he doesn't know if that would complete the project; that would be a base to the project and it would depend on the company that would come in and bid on it. Mrs. Stinney stated that once we get something like that would the security be able.....she answered her own question. The Mayor expressed that we would hope to be able to integrate other camera systems in to that like if we do this complex.....Mrs. Stinney interjected even if it is UEZ. The Mayor continued if it is UEZ that would be the idea to try and expand that and utilize them both because it will all be under security through the Police Department and they will be the ones controlling the system. Mrs. Stinney expressed that is her dream. Mr. Prickett stated his support of this would be based on the public and when there is a public discussion on this he would like to hear how the public feels about this. Mr. Prickett noted that probably most of the public would be in favor of this but this is still something that he would like to hear how the public felt about having cameras in the downtown. Mr. Cartier commented that big brother is watching. Mrs. Scull conveyed that she is sure it will be on an agenda if we go to buy it. Mr. Prickett expressed that in the past because Council agreed to it in the budget and it comes up on the agenda, it's like well you agreed to it in the budget and he wants to point

out in this specific instance that his final decision will be based on what the public has to say. Mrs. Stinney reported that Council would have to listen to it and it's obvious that the public and businesses and all are tagging on to this because every time she turns around there is a business trying to put up a camera. She meant to add this to her Council comments that McDonalds just put something up and they brought some people in from New York. Mrs. Stinney advised she was a little upset about that. Mayor Patriarca recommended to Council to open it up to the public; the public is here. Mrs. Stinney asked Mr. Prickett if he had any other questions on page 20 of 91. Mr. Prickett stated the public has not been given fair notice of this in the budget. Mrs. Scull remarked that she is sure they will before they have the final adoption. Mr. Prickett expressed he hoped so. Council did not have any other questions.

Motion by Cartier and Scull to approve Department 170 as presented by the Mayor. Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

PLANNING BOARD DEPARTMENT #180

Mr. Vaz advised there is no supplemental data. Mrs. Stinney asked Mr. Vaz how Mr. Inge stands on voting on some of these things. Mayor Patriarca commented that he voted on the attorney for it. Mr. Vaz responded it is a general budget that doesn't directly apply to his application but if Mr. Inge feels like he wants to abstain on that it's up to his, but he personally doesn't think it's a big issue. Mr. Cartier commented that Mr. Inge did not vote on the attorney; he voted on providing the funds for the attorney. Mayor Patriarca commented that is what he and Mr. Vaz discussed; not voting on the particular expenditures. Mrs. Stinney noted that we just wanted to make it clear. Mr. Prickett remarked that this is really just a vote.....Mrs. Stinney interjected that we know what it's a vote to. Mr. Prickett continued an agreement with what's here and it's not a formal vote to hire or to appropriate this money; it's the final vote. Mrs. Stinney commented that we have our answer and thanked Mr. Vaz. Mr. Prickett stated none of us are attorneys. Mr. Cartier noted that one of us is. Mr. Prickett agreed and added but he is not our Solicitor. Mrs. Stinney commented that we just wanted to get a legal opinion. Mrs. Scull remarked that if it makes Mr. Inge feel better, we should ask him. Mrs. Stinney stated because he asked a question and asked Mr. Inge if he is comfortable. Mr. Inge replied yes. Mrs. Scull commented it's not the official legal response. Mayor Patriarca noted that the problem with that is that he'll be voting on the adoption of the budget at some point and it's not the one item that he abstained from, it would be the entire budget which will include this so he would have to abstain from the whole budget and that's not practical. Mrs. Scull interjected that it's like our salaries are a part of this. Mrs. Stinney indicated to Mr. Vaz that she knows he is not the Solicitor but he is full of legal knowledge. Mr. Vaz conveyed that was a very unofficial opinion. Mr. Prickett asked if the Township will be getting a separate bill. Mrs. Scull stated that is one good thing about asking him the questions; we don't get additional bills. Mr. Vaz commented that he runs home and spends five hours making sure it was the right unofficial opinion. Mr. Prickett stated we like to see that our Business Administrator is current. Mrs. Stinney conveyed to Council to get back on target and its 6:00 and we have done very well. Mrs. Stinney informed Council they are on page 21 of 91. Mr. Prickett asked why there is \$4,000 in overtime. Mrs. Scull and Mr. Cartier stated that is for working nights for the meetings. Mr. Prickett asked if there was comp time for that. Mayor Patriarca replied that is a contractual option and it still has to be budgeted for and if the employee opts for overtime, you have to be

prepared for it. Mrs. Stinney asked if there is any comp time in the Township. Mrs. Scull answered yes. Mayor Patriarca replied AFSCME employees are afforded comp time if they choose it but it's their choice though. Mrs. Scull noted that is a good thing and saves us money sometimes. Mrs. Scull responded to let them go fishing and hunting if they want and that's what she says. Mr. Petronis asked to make a comment. Mrs. Stinney asked him to leave his comment with Mr. Vaz. Mrs. Stinney advised Council is on page 22 of 91. Mr. Prickett stated there is not an addendum sheet and he would have to assume that maintenance of equipment is the copier machine. Mr. Vaz confirmed that Mr. Prickett is correct. Mr. Prickett asked what the professional association dues are for the Planning Board. Mr. Vaz answered NJ Planning Officials and we get the newsletter from the association. Mr. Prickett stated he does see one copy occasionally and asked if they send one copy out or enough for the entire municipality. Mr. Vaz answered there are enough copies for the Planning Board members and he receives a copy because he asks for one.

Motion by Scull and Cartier to approve Department 180 as presented by the Mayor. Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

ZONING DEPARTMENT #185

Mr. Prickett asked if it is Mr. Gore. Mr. Vaz replied yes, it is Fred Gore. Mrs. Stinney commented that Council is not supposed to call names. Mr. Cartier noted that it's been up all night on the screen. Mrs. Stinney reiterated that she thought council is not supposed to call names. Mrs. Scull informed it's alright because Council is not talking about them in a derogatory manner. Mr. Vaz commented that our names and salaries, one can go to data universe and go to the state website and get.....Mrs. Stinney interjected that she knows they do. Mrs. Scull noted that it is public record. Mrs. Stinney agreed and informed she knows. Mr. Prickett expressed that maybe he is in a gray area and it does not pertain but just wanted to know what the F is for; make it more personal and added that he doesn't think he has met him. Mrs. Stinney informed Council they were on page 23 of 91. Mr. Prickett asked what the overtime is for. Mrs. Scull commented there is none. Mr. Prickett stated there is and it's \$2,000 and asked if that is the same for Planning. Mr. Cartier answered no, it is two different departments. Mayor Patriarca expressed that Planning is covering more meetings now and she is covering master plan meetings. Mr. Prickett asked if there was an addendum for this. Mr. Vaz informed no and there are not any for Code Enforcement or Animal Control either and for some reason Administration did not receive that. Mrs. Stinney asked Council if they had any other questions. Mr. Prickett had a question regarding the computer hardware and software for \$2,000 and since there isn't anything in the addendum, what is that for. Mr. Vaz explained right now the Zoning Officer is using an old computer in the office and this was intended to get him a laptop so that he is mobile with it and also use it in the office. Mr. Prickett thanked Mr. Vaz. Mrs. Stinney asked Council for any other questions.

Motion by Cartier and Scull to approve Department 185 as presented by the Mayor.

Mr. Prickett referenced the bottom line on page 24 of 91 and noted that last year \$73,725 was budget and only \$42,606 was expended and this year we are up by about \$6,000. Mrs. Scull commented that wages were doubled. Mr. Vaz

explained that was salary, Betty Donelson. Mr. Prickett conveyed that answered his question.

Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

CODE ENFORCEMENT DEPARTMENT #195

Mr. Prickett asked what the R stands for. Mr. Vaz informed Roxanne. Mr. Prickett remarked that he doesn't want to get in trouble and in this form of government, some of us don't know the names of the employees and don't even know what they look like. Mrs. Stinney advised Council is on page 25 of 91. Mr. Prickett asked what the overtime is for and if it is to fill out the reports and noted they have a pretty flexible schedule. Mrs. Scull commented that they didn't use any last year and they cut it in half. Mr. Vaz explained the \$500 is really just a contingency basically and they didn't even come close to using what was budgeted last year. Mr. Prickett asked if there is code enforcement on Saturdays. Mr. Vaz answered no, but it is in the new AFSCME contract the flexibility to do a side letter agreement to change the schedule for that possibility. Mr. Prickett asked if that would be overtime. Mr. Vaz explained it would have to be negotiated and if we're changing the schedule to accommodate doing something on a Saturday, they're probably going to be within the 40 hours anyway so it probably wouldn't be overtime. Mr. Prickett commented that \$500 is not a large sum. Mrs. Stinney asked for any other questions. Mr. Prickett confirmed this is not in the addendum. Mr. Vaz reiterated that Code Enforcement and Animal Control are not in there. Mrs. Stinney asked for any other questions on page 25 of 91. Mr. Vaz had two comments on the other expense side of the budget on page 26 of 91. One is he would like to suggest to Council to increase printing and binding by \$1,000 for line item 2-02300 because the ordinance requires Code Enforcement Officers to take certain steps in the enforcement process and one of those steps is to hang door knockers on doors as step one and they have never done that before and that was something that came up in the litigation with Gober. They need to do that and need to start buying these door knockers and that is not part of the \$650 that was asked for. Mr. Cartier asked what the other thing is. Mr. Vaz advised the second item has to do with computer hard and software, line item 05900 or \$4,500 which is to replace some old software that they are using now and this is part of trying to get them to do things the way the ordinance requires them to do and it is basically a full package and he was very surprised by the price. He sat through a demo with everybody, Code Enforcement Officers and Lieutenant Kreig, which is a full package for them; it prints out forms, it logs everything, it has a tickler system where if you have ten days to do something, it prints a report on the tenth day so when you get in the office you know where you have to go do inspections. It's comparable to the software that is out there for a lot more money. We were looking to do that this year. They have something very antiquated that they use now that is just not working out. Mayor Patriarca noted Beverly City is the department that uses this. Mr. Inge asked what the amount is that it is being changed to. Mr. Vaz informed that he is just explaining the amount of \$4,500 and the other one he is asking to be changed to \$1,650. Mrs. Young asked if that is a correction or if that is a Council vote to increase it. Mayor Patriarca replied Administration has introduced it as \$650 so they would be requesting Council to increase that to \$1,650. Mr. Prickett commented if Council is going to consider increasing, they need to know what percent of a penny this would increase the budget. If we cut enough out, we need to keep track of that because at the Council meeting when he asked the Mayor about the budget and he provided the total and

stated that is based on not laying anybody off. So he would want to make sure that if any increases are made in the budget that Council knows that they are not going to end up forcing layoffs in the Township. Mrs. Stinney commented that is duly noted. Mayor Patriarca conveyed the budget that you were submitted reflects a \$15,000 under cap price and asked Mrs. Eden to confirm. Mrs. Eden advised the 4% tax cap, you have approximately \$15,000 and that's as high as you can go. Mayor Patriarca explained he is actually tracking this as we are making the changes; he is doing the percentages and all of this so that we will have these numbers. They are going to monitor this to make sure.....Mr. Prickett stated that is what it is based on the tax cap and that wasn't clear when they spoke before that it's based on the tax cap. Mr. Cartier commented that we are also already \$12,000 lower than when we started the night. Mrs. Scull commented \$14,909 lower and now with the \$1,000 it makes it \$13,909 lower than when we started. Mrs. Stinney conveyed the increase that the Mayor is asking Council to consider is \$1,650. Mrs. Young corrected that it is just an additional \$1,000 and asked if there was an increase requested for line item 05900. The Mayor and Mrs. Stinney replied no and Mrs. Stinney added it is just so that we can be in accordance with our ordinance.

Motion by Scull and Cartier to increase line item 2-02300 Printing and Binding on page 26 of 91 by \$1,000 for a new total of \$1,650.00. Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

Mrs. Stinney thanked Council and asked for any other questions on page 26 of 91. Mr. Prickett asked about computer hardware. Mr. Cartier answered it is already there though. Mrs. Stinney noted it was the same and commented that Mr. Prickett got his question to replace the old according to the ordinance. Mr. Prickett asked if there was another increase. Mayor Patriarca replied no. Mr. Cartier conveyed he was just giving an explanation on that line. The Mayor continued that it was as to what that expense was. The new program we're looking to purchase. Mr. Inge stated the \$1,000 will probably save us a lot more than that in litigation. Council agreed.

Motion by Scull and Cartier to approve Department 195 as amended.

Mr. Prickett had a question on the Beverly situation where this software is being used and asked if Administration has been in touch with Beverly and just because they use it and questioned how long they have been using it. Mr. Vaz answered they demoed it for us. Mr. Prickett asked if that is where the demo was done. Mr. Vaz replied they came here. Mayor Patriarca added that their officer swears by it. Mr. Prickett asked if they stated how long they've been using it and added that is good to hear that their officer swears by it and if it's been more than one year. Mr. Vaz replied it has definitely been more than one year but he can't say it has a ten year track record either. This particular Code Enforcement Officer moved from Mount Laurel or Mount Holly and wound up in Beverly and he is a retired Police Officer and he goes in and implements a system, a solid way of doing things and we had heard that he would be a good person, and it might even have come up during a Council meeting, to sit down with our people to give them some ideas and one of them was he said he's seen our software and it doesn't work and this is what we need whether it's this software or something similar. Mr. Prickett expressed concern and commented that as Council people, they don't know how these systems are working out. Council adopted a budget with \$10,000, 3 years ago for Public Works for that system and don't know how that is doing and the Recreation

which has a lot of potential.....Mr. Vaz informed Recreation has started the 8 day training period on Thursday and will go through this coming Thursday. That is Active Net and they are looking for a mid-April start on that to actually implement that. Pub Works is down at Public Works and he would be happy to set up something if Council ever wants to go back there and see how they use it. Mr. Prickett stated when Mr. Vaz said how they use it he knows from what he remembers, you could get an update on jobs, information goes throughout the municipality. Mr. Vaz agreed and stated it is like a job order and it's typed in as a job order to sign the names and it's already preprogrammed with their salaries and so all of that information is populated in to the fields and then it can print out a report and it tells you all of the information about that particular job and that's just one particular feature. Mr. Prickett noted there are a number of reports on the whole efficiency of different departments and things and asked if it is being used completely. Mr. Vaz responded that he doesn't think it is being used completely only because most of the software that is bought these days has so much capability that most of us don't ever use it fully but we are using it in the way that we need it to be used. Mr. Prickett asked if all of the job orders are typed in. Mayor Patriarca explained they put the orders in and assign them to the employees and we are also using it to track complaints from residents. The Mayor added he knows that is working because he has been able to call Public Works and ask Mrs. McBreen is she has ever received a complaint from a particular address because the resident has called him and they have this type of issue and she goes in the system and explains what they have done and can tell me what they have gone out there to do to try and fix that or if it is a reoccurring thing at that address. Mr. Prickett asked if Administration or the Superintendent of Public Works can say this is the job that needs to be done. The Mayor answered yes. Mr. Prickett commented that someone can call in and state they have a problem and to check it out. The Mayor again answered yes and added there are different areas whether it's a complaint or actually a work order that is being put together and assigned to an employee and then they can go back in and do reports to see what work has been done in what areas of town and so forth. Mr. Prickett asked who evaluates or who monitors that, the Superintendent or Administration. Mayor Patriarca answered the Superintendent and the Supervisors in each department, Streets and Roads, Buildings and Grounds and so forth. Mrs. Stinney wanted to let Mr. Prickett know that she has asked the Mayor to provide an update on the software for the Recreation Department at the next Council meeting and he has agreed to do so. Mr. Prickett replied it will be nice to see the updates on the different systems that we invest so much money on. Mayor Patriarca commented that he agrees and added to Mr. Prickett to not look shocked. Mr. Prickett stated he doesn't have an expression and the Mayor is readingThe Mayor interjected that he gave a little twitch and he thought maybe when he said he agreed with him.....Mr. Prickett stated inside he might be shocked but he isn't going to let him know that. The Mayor conveyed that he has been talking with Mr. Vaz regarding the programs in Public Works.....Mr. Prickett asked where the defibrillator is. The Mayor expressed Administration is just as concerned as to how these things are benefiting us to make sure that they do work. This particular program, they were quite surprised because it is such a low cost program with a lot of power and capabilities and it's one that you own; you buy it and you own it and that's a big plus in a program for a cost like this and they were kind of surprised at that. It looks like it has a lot of capabilities and should bring some interesting aspects to the job. Mr. Prickett expressed he hopes so. Mrs. Stinney asked Mr. Prickett if he had anything else on page 26 of 91.

Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

INSURANCE DEPARTMENT #210

Mr. Prickett clarified that this is also not in the addendum. The Mayor replied correct. Mrs. Scull stated it is pretty self explanatory. Mr. Cartier asked why the increase in the volunteer services insurance line. Mayor Patriarca answered that this is a program that we are looking to bring in to the volunteer services and it provides them with disability insurance if in fact they get hurt. The idea there is to help recruitment to entice more recruits to get involved in the program by offering if you come out and fight a fire and get hurt now.....Mrs. Scull interjected that it helps us with workers comp too. The Mayor continued that he is almost positive it is disability but he will check with Mr. Vaz to make sure we are absolutely clear. Mayor Patriarca stated he might stand corrected on it and it might be under EMS. Mr. Cartier conveyed Council is on page 27 of 91, insurance policy for volunteer services. Mrs. Scull advised we spent \$11,000 and this year it is \$27,000. Mr. Prickett stated this isn't something new; this is something that we've had. Mr. Cartier answered no, this is new and this is something we've talked about with the fire fighters when we were at the fire departments during election time. Mr. Prickett commented that it was budgeted in 2007 and 2008. Mr. Cartier noted not the disability part. Mr. Vaz remarked that part was the insurance policy for all of our volunteers. If there was a recreation volunteer and they got hurt, there would be a policy to cover them for the liability and asked Mrs. Eden if this is correct. Mrs. Eden cannot be heard. Mr. Vaz indicated the balance would be a new program; it's like an accidental disability plan for them so if they are out of work because of performing the volunteer service.....Mr. Prickett asked if they would continue to get their salary from whatever job they had. Mr. Vaz answered yes, but they would get it through the insurance policy. Mr. Prickett asked what the policy is now; before adding the disability and what does it cover. Mrs. Eden responded it is just the liability and it's approximately \$12,000 per year. Mr. Prickett confirmed it is for if they get sued fighting a fire or helping somebody. Mr. Prickett asked to be told about the insurance and the surety bonds. Mrs. Eden explained that most of the insurance, surety bonds are covered through the JIF and that's why there has been a decrease over the last couple of years on that line item. Mrs. Eden continued that there has been a decrease because now we are purchasing our surety bonds for certain positions in the town through the JIF. Mr. Prickett asked if that is for Council, Tax Collector or whatever and if they get sued individually.....Mr. Vaz commented it's not if you get sued, it's if somebody absconds with funds. Mr. Prickett asked if that is totally what that is for. Mr. Vaz replied yes. Mrs. Scull asked how many of our staff members get hepatitis b shots. Mr. Prickett stated all of the fire and EMS. Mr. Carter answered the police. Mr. Vaz answered the first responders. Mrs. Scull was wondering how many shots a year that kind of money covered. Mr. Vaz noted the reason it is a lot higher this year is because the fire departments have fallen behind and this came up when we had the issue of Magnolia Road in the summer of 2007; it came to light that hepatitis b is something that is required. Mr. Prickett asked if hepatitis b had to be given every year. Mr. Vaz replied it is a series every couple of years. Mr. Prickett commented you are only treating part of the volunteers with that and the first responders. Mrs. Stinney asked for any other questions on page 27 of 91. Mr. Prickett noted we are up and now he sees why.

Motion by Scull and Cartier to approve Department 210 as presented by the Mayor. Scull, yes; Cartier, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

WORKERS COMP DEPARTMENT #215

Mr. Prickett stated he has some questions. Mrs. Stinney commented there is nothing there to question. Mr. Prickett commented there is. Mrs. Scull noted workers comp went up so somebody must have gotten hurt. Mr. Cartier stated it didn't go up. Mr. Prickett stated expended and noted that it's gone down in a sense. Mrs. Scull stated that is good. Mr. Prickett asked if this is based on real situations and real projections. Mr. Vaz replied yes to the best that they can and added that we do have a pretty poor workers comp record at the present moment. Mr. Prickett asked if administrative fees are for the workers comp. Mr. Vaz informed that is for the third party claims administrator services. Mr. Prickett noted that has gone up and asked if that is the anticipation of some more cases. Mr. Vaz reported it has actually gone up just because of the annual increase but there is also a small amount of extra that they built in to that for a few thousand dollars for the potential to use the third party administrator for additional services. Traditionally and they are going to look in to changing this for next year, all the third party claims administrator has done has push paper. There has been no true claims management of each person's claims but they offer the service but it's like an ala carte menu of services. If we want to hire an investigator to investigate an employee who is out on comp but we get tipped off that we know he's got some sort of side business and he's doing some heavy lifting when he's telling us he has a back problem, that would be off the ala carte menu. We built in a little bit of money to do those things especially with the claims management so that we can actually have an RN review whether or not the doctors are looking at the paperwork and making sure everything is the way it should be managed, the treatment a lot better than it gets done now. Mr. Prickett indicated it sounds proactive.

Motion by Cartier and Scull to approve Department 215 as presented by the Mayor. Cartier, yes; Scull, yes; Prickett, yes; Inge, yes; Stinney, yes.
Motion carried.

GROUP MEDICAL DEPARTMENT #220

Mrs. Stinney noted Council is on page 29 of 91. Mr. Prickett asked if administrative fees both in workers comp and in group medical are the same company. Mr. Vaz answered no. Mr. Prickett asked who they are. Mr. Vaz responded the third party on the comp and liability is Inservco and the third party for the health insurance is AtlantaCare. Mr. Prickett stated that has been that way for years. Mr. Vaz agreed. Mr. Cartier asked if the \$500,000 decrease is being optimistic or is that due to the negotiations. Mr. Vaz reported that when they were going crazy at the end of last week when Kirk Applegate from the Auditor's office was here we landed at a 9.8 cent tax increase but to get there, there was a lot of hard decisions that had to be made and one of them was in this line item where we reduced it. The number we had there before was \$500,000 higher than this. It was at \$2,000,000 and we decreased it \$500,000 to get us under the tax levy cap and we had to shave money from somewhere so this is one of the areas it came from unfortunately. Mr. Cartier asked what we are going to do when we end up at the end of the year, \$500,000 over spent on this line. Mr. Prickett asked if they are talking about the first line. Mr. Cartier answered yes. Mrs. Eden noted for the last few years we have had an extremely good medical. At year end, because for the first six months of any year she is still paying medical from the prior year and whatever is left on these lines we transfer over to the employee trust fund. For the last two years even though she is still paying 2008 claims, there is a balance over

there that she feels comfortable with. Mrs. Eden doesn't have the amount off the top of her head but can get it for Council later. They also analyzed this with the auditor and the last few years the balance on year end in this trust fund and is used specifically for claims in the first half of the year. Mrs. Eden stated we cannot continue to do this and she honestly believes this is a one time fix because if we do have a bad year, it's going to take everything we have. Mr. Prickett commented that it has helped keep the ups and downs less so at least till now. Mr. Prickett asked when that trust fund was put together. Mrs. Eden answered the trust fund has been there for a long time but her personal opinion is it really wasn't used properly for a long time. Now she uses it specifically for this. Mr. Cartier asked for the balance of the fund and stated it has to be at least 500. Mrs. Eden noted she can go back and look and added it was at least \$100,000 when she looked. Mr. Cartier commented that it doesn't have to be right now. Mrs. Scull stated this is a one time fix and next year we'll probably have to make it \$2 million. Mr. Prickett stated we have to wait and see. Mrs. Eden explained we are self insured and it sounds really terrible but it's just a roll of the dice. Mrs. Scull agreed and added that because we expended \$2 million and she hears her. Mrs. Eden explained for two years we have had very good years and thank God for that but this was a fix. Mr. Cartier asked how many employees have opted out of medical. Mrs. Eden answered there are approximately nine that opt out year and is hoping that with the ordinance.....Mr. Cartier interjected and asked if anyone has expressed any new interest. Mrs. Scull commented that it's not out there yet probably. Mrs. Eden stated she doesn't think they understand that the cost of it has gone up and that would be her goal to get more people to opt out. Mrs. Stinney agreed and added that's our benefit. Mr. Prickett asked about the last line, the rx prescription claims. Mrs. Eden advised we started tracking prescriptions last year and this is strictly when we get our funding request from the Administrator it's broken down to medical and prescriptions and so that we can get an idea of what our prescription costs for employees we decided to add a line. We have been trying to entice our employees to go mail order not only is it cost effective for us but the employees also receives a discount if they were to go mail order. Mr. Prickett asked where this comes from and if this is part of the general payments to the medical group. Mrs. Eden explained it goes to AtlantaCare because they administer our plan and this is the cost. If you have our medical on the back of the medical card, Express Scripts is the company used for prescriptions but our contract is not only Express Scripts but also our insurance third party person is all handled through AtlantaCare. Mr. Prickett stated this is actually prescriptions; this is medication and asked if this was originally part of line item 11912. Mrs. Eden informed that is correct. Mrs. Scull asked if Administration has had mandatory meetings for the staff to explain the mail in procedure because that might even though you are taking them away from their job...with her members if they understand it and go to the mail in, they love it but a lot of them are a little leery because nobody sat down and explained it to them. Mrs. Scull suggested this might be a thought to get them to do that. Mr. Vaz advised AtlantaCare was here in the fall around the time AFSCME settled and they were set up here or in the court room and that was part of why they were here to meet that group of employees. We do need to do the other groups however, now that the rest of the contracts have settled. Mrs. Scull added that it is so much easier and so much cheaper and she saves half. Mrs. Stinney advised the military does that. Mr. Vaz informed our contact with AtlantaCare did comment because they monitor our claims obviously and he gets reports monthly and they are saying that despite the steps we have taken on the mail order, virtually nobody is using it. It is such a hard thing to get people to do and they are not really sure why we're having this problem. Just looking at

AFSCME, we have to figure it out but what we did obviously wasn't good enough and we have to find another way to do it. Mrs. Scull reported that hers is not half but she saves two thirds. She pays one month for three months when she does mail order and that's a lot of money over the course of a year. That could really help that amount. Mrs. Eden reported that according to our financial statement on December 31st, the trust had \$1.6 million. Mr. Cartier stated that he feels a little better now.

Motion by Cartier and Scull to approve Department 220 as presented by the Mayor. Cartier, yes; Scull, yes; Prickett, yes; Inge, yes; Stinney, yes. Motion carried.

UNEMPLOYMENT DEPARTMENT #225

The Mayor informed the \$100.00 is just in case and this keeps the line open.

Motion by Cartier and Scull to approve Department 225 as presented by the Mayor.

Mr. Prickett expressed he doesn't understand why this doesn't go on claims benefits. Mrs. Scull explained if there is someone that is unemployed and because the state doesn't give us the money we are expecting.....Mayor Patriarca informed the CFO will explain that to Mr. Prickett. Mrs. Eden advised we have an unemployment trust and get billed from the state of New Jersey per former employee. You apply for unemployment, we're going to get a bill for you. The money that we collect from our employees, the tax, goes in to the unemployment trust. At one time, the municipalities were required to pay unemployment insurance from their general budget. We put \$100 on this line each and every year just in case that goes back to it. Mr. Prickett asked if we maintain a trust fund of unemployment monies or does the state do that and it comes from employees. Mrs. Eden answered we have a trust fund and that's where they hear her complain about the fifty bank accounts and that is one of them. Mr. Prickett commented that he doesn't know if Council has talked about this and maybe they have but he doesn't remember it and this is something he's learned tonight and thanked Mrs. Eden. Mrs. Stinney asked Mr. Prickett if he remembered this from being on Council. Mr. Prickett stated he's been on Council now for a few years and he.....Mrs. Stinney interjected before. Mr. Prickett continued that he doesn't and not that there was a trust fund and not that the money was.....Mayor Patriarca stated that's because Mr. Prickett didn't have Mrs. Eden back then to explain it. Mr. Prickett commented Mrs. Eden has been here for at least a couple of years and she's terrific, very welcome. Mr. Prickett continued that Mrs. Eden has been with them all along but she wasn't the CFO and the spokesperson for all of those years. Mr. Prickett stated Mrs. Eden was the accountant. Mr. Prickett continued that what happened was when Council needed the specific numbers which was frequently, Mrs. Eden would get to work with her calculator.

Cartier, yes; Scull, yes; Inge, yes; Prickett, yes; Stinney, yes. Motion carried.

POLICE DEPARTMENT #240

Mrs. Stinney informed this department is in the supplemental book. Mrs. Scull asked if this is the proposed salary because there is not a contract with the Lieutenants. Mr. Vaz answered Administration took the same percentage that the PBA got and used that number. Mr. Prickett asked if there are any patrolmen in

school. Mr. Vaz answered no not in the Police Academy. Mr. Prickett asked if there is a full complement of 55 police officers and if there are any off duty for any reason. Mayor Patriarca replied there are some officers that are not on active status but we have 55 officers currently on the books. Mr. Vaz informed there is a military duty officer that is coming back very soon but another one is going out. We have officers out on comp and officers out on light duty. Mr. Inge stated there was an officer that broke her ankles a couple of years back. Mr. Vaz advised she was just back on light duty for a few months and is now backing out on comp and is applying for accidental disability pension. Mr. Prickett asked how many do we have that are active at this point and asked if that is documented in the supplemental book. Mr. Vaz advised it is on his desk and he will go and get it. Mrs. Stinney suggested to Council until Mr. Vaz gets back that they do this department and call it a night. Mrs. Stinney asked Council for their suggestions. Council was in agreement.

Council President Stinney convened the meeting at approximately 6:50 pm and reconvened the meeting at approximately 7:05 pm.

Mrs. Stinney commented that Council is on the salary pages of the Police Department. Mr. Prickett stated he doesn't remember approving the officers going to Iraq and asked if that came before the Council as a resolution. Mayor Patriarca responded the President of the United States approved that. Mr. Vaz commented that he is not aware that Council ever did that before and it is just handled as a military leave of absence. Mr. Prickett stated he is not questioning it and he certainly would not want to question the President of the United States.....The Mayor stated he doesn't know that whatever Council does can affect whatever their orders are that they get. Mr. Vaz informed they have tried. Mrs. Scull stated that we will have to find that. Mr. Prickett noted that it comes to funds and thinks that.....The Mayor stated it comes to law and it's the law that we have to pay 90 days when they are activated. Mr. Vaz noted that policy traditionally has been here that they get 100% of their salary. Mrs. Stinney stated absolutely. Mayor Patriarca replied the first 90 days and then they go on military salary. Mr. Vaz added that we make the difference up though. Mayor Patriarca added in the remaining course. Mr. Vaz added that they are also kept on the health insurance. Mrs. Scull commented that is the least we can do. Mr. Vaz informed the numbers break down as he did get the information and with the 55 officers that have been assigned out of this department, 1 is out on comp and is also filing for disability pension, 1 is out on military and is coming back next month but another is going right now, and there are 2 on light duty. There were 5 or 6 out on light duty for a while and then we are down to 2 on light duty. Mrs. Scull asked if they come in and work while on light duty. Mr. Cartier asked what light duty is for a Police Officer. Mr. Vaz explained they will do gun permit applications, background checks and that type of work. Mr. Cartier stated so they are riding the desk. Mr. Vaz agreed. The Mayor informed Administration has been addressing this issue because there are some issues with the appointments of light duty when someone is injured off duty and then there is also the question as to if someone is injured on duty and bringing them back light duty and then could they reactivate an injury or something could happen. There are some duties that they can perform, follow ups on cases and so forth. Mr. Prickett confirmed there are 51 full active, 53 with the 2 that are light duty and then there are 2 more that are light duty and that gives us 53 that are actively working in the Township. Mr. Vaz agreed. Mr. Prickett asked if there is any surplus in the capital surplus fund. Mr. Vaz asked for the Police Department or general. Mr. Prickett replied general and he asks that and doesn't

want to jump ahead but there are 3 cars, Crown Victorias, and last year we purchased some vehicles with the capital surplus money and he wanted to get a flavor if that is what we are doing tonight. Mrs. Eden advised Crown Victorias cannot be purchased under capital because they don't have a 5 year useful life. You can purchase only the Durango basically because it has a 5 year useful life. Mr. Prickett asked if that is with the surplus fund and not with borrowing. Mrs. Eden agreed that is with capital surplus. Mr. Prickett asked how much is in the capital surplus fund. Mrs. Eden replied there is \$648,507.47 at year end; we used \$300,000 of capital surplus to balance this budget. Mrs. Scull noted that only leaves us with \$300,000 in surplus. Mrs. Eden and Mr. Prickett replied in capital surplus. Mrs. Scull asked what is in the other surplus. Mayor Patriarca replied about \$800,000. Mrs. Eden explained there was a little over \$3.9 million and we used \$3.2 million to balance the budget. Mr. Vaz noted that is what we start off next year with. Mr. Prickett asked how you use capital surplus in a budget to balance a budget. Mrs. Eden answered it is a revenue source. Mr. Prickett asked if it can only be applied to certain things though. Mrs. Eden replied no, it is a revenue source and is not being applied to anything; it's going to be revenue that the general fund is going to earn this year from the general capital fund. It would be the same as when we used to take the Water Department surplus and use it as revenue to balance the general fund budget and this is exactly the same thing. Mr. Prickett asked if there is a contradiction that you can't buy a Crown Victoria but you can buy a Durango with that but then you can take that money and put it in the general fund. Mrs. Eden advised you are allowed to use your capital surplus as a source of revenue which is what we are doing for the general fund. If you're going to use it to purchase things, then you are under the capital bond laws. Mr. Prickett stated it's a little loophole maybe and stated that he has been enlightened further tonight and thanked Mrs. Eden. Mayor Patriarca stated the theory behind it is its funds that you tax the resident for already and its funds that you should be using to balance your budget. The Mayor reiterated that you've already taxed the residents and this is a revenue course and you can't just hide that tax money away in the capital and build the capital up and that's what they're trying to avoid these large hideaway funds that municipalities end up with and continue to charge your residents taxes under your general budget so you have to use these surpluses and this new formula is forcing us to use our surpluses. Mrs. Eden advised this budget is not an expense problem; this budget is a revenue problem and we as a municipality are going to have to in the future come up with other ways to make revenue. We have already spoken to departments and we have to be on top of the revenues. Mrs. Eden is talking to the point of if you are going to charge twenty five cents for a photocopy, we need that twenty five cents and this is how serious the revenue problem is. Mrs. Scull had a question on the fourth page of the Police Department, Patrolmen the bottom name and has heard a rumor on the street that he was fired. Mayor Patriarca replied she heard the rumor that is going around that the Mayor fired his former opponent's father-in-law.....Mrs. Scull stated she did and wanted to know if that is true. The Mayor continued that it is rumor. Officer Dougherty was a temporary employee and was improperly kept on for years as a temporary employee and Civil Service does not allow us to keep a temporary employee on after one year and we had to let him go and at the end of the year he was brought in and that was explained to him in its entirety and asked if he told this. Mr. Vaz added it was explained to the Chief at some point that it was going to happen but then it wound up happening as part of the pre-lay off action anyway when we were going through the temporary titles and anybody provisional. Mr. Vaz stated he was already over the maximum, not by much, that he could earn for pension. Mrs. Scull noted that is a problem. Mr. Vaz stated for the record, he had

no idea who the guy was until it was just stated and he handled the whole thing himself so his relationship with somebody is news to him as of two minutes ago. Mrs. Scull commented that she is a firm believer that we should address issues that we hear like that because otherwise folks just continue to put out slanderous and often just erroneous information. That's why she asked because she wanted to make sure just exactly what it is so that when somebody asks her as a Council person she can tell them that was not the case because unfortunately too many folks just believe what Joe Smoe or Ed Some on the street might say or put in the blog. Mrs. Scull thanked the Mayor for clarifying that and then asked how many people exactly did lose their jobs because of issues like that or temporary workers because she heard we got rid of 5 or 6 people and she hasn't heard any such thing as that and she just wanted to know for the record how many people were affected by our budget problem. Mrs. Scull stated to Mrs. Eden that she does understand that we might get by and squeak by this year with this but if we don't have surplus and funding coming in, we are in a lot worse shape next year. Mrs. Scull indicated that she is sure Mrs. Stinney understands it because of her experience with budgeting. Mrs. Scull asked if there were a lot of people affected, were there just 2 or 3. Mr. Vaz answered there were just 2 or 3 and there were 3 and 1 of them was actually during his two week notice period, we brought him back because we confirmed with Civil Service that if we were going to cut the bus driver position and thereby totally affecting the program, that we had the discretion to keep him and he was in the process of moving from provision or temporary to a permanent part time because we had a certification then this person that was doing the special law enforcement officer position originally the person was going to wind up losing the job because of the Civil Service issue but we wound up eliminating the position as part of the pre-lay off action and there is a gentleman down back who is also in the process of being laid off as he normally is at a certain point in the year so he doesn't have a Civil Service problem so he was part of the pre-lay off action because he was temporary but we put the money back for the position back in the budget for that particular position. Mrs. Scull asked if he will be back when the weather clears up. Mr. Vaz answered that practically speaking; we could bring him back whenever. He just needs to sit out the time period he needs to sit out. Mayor Patriarca commented if he elects to do so because he has a pretty good job from what he understands over at the school district. Mrs. Scull stated subbing and added that those are real good jobs. Mrs. Scull continued that she just wanted to be clear because we should know exactly what it is because people on the street blame Council and they don't understand this form of government and when you try to explain it to them, they just think you don't want to admit to the truth and that's the last problem she has. Mr. Vaz explained that he has had numerous discussions with the Chief as to why we were doing what we did so the why has been communicated. It's just that there are some people that won't accept the y. Mrs. Scull interjected that they don't want to because it doesn't suit their purpose. Their purpose is more I can cause more disruption if I continue to spread the story the way I want it to spread. Mr. Cartier stated the nature of the beast. Mr. Prickett stated to Mrs. Scull that she has spread the story because it's the first time he's heard about it. Mrs. Stinney stated she is glad for the clarification because this is the first time she has heard about it. Mrs. Scull reported the story is the Mayor didn't fire him. Mr. Prickett conveyed that he lives on that side of town and is isolated from all of these rumors and innuendos. Mrs. Stinney stated to Mr. Prickett to not feel bad because it's news to her. Mr. Prickett stated to Mrs. Stinney that she spends time on that side of the town too. He pulls out of his driveway the other day and there she was driving that way and doesn't think she saw him. Mrs. Scull noted that they need to realize too that bloggers, you can find

out who the bloggers are and they can be held liable for slander and people don't understand that and that's the truth of the matter. Mrs. Stinney commented that families are off limits and she really doesn't care about what they think about one another but that's another story. Mrs. Scull apologized that she got on a roll but we need to know and the name is on there and she wanted to make sure she knew. Mr. Inge asked how many UEZ Officers we have. Mayor Patriarca responded one and then apologized and stated two. Mr. Inge asked if Crown Victorias could be ordered through the UEZ. Mrs. Eden responded the UEZ already purchased two cars. Mr. Inge confirmed it was a couple of years ago but asked if they were able to....Mrs. Scull responded not yet. Mrs. Eden responded no. Mrs. Scull continued down the road when their time is up and asked if they could and stated to Mr. Inge that was a good question. Mrs. Eden responded that now we are in our year two of the grant and we are only reimbursed for salaries, taxes, medical and it's pro-rated obviously but no equipment or uniforms because that was all purchased two to three years ago. Mr. Prickett asked what the longevity of a Crown Victoria or Durango is. Mayor Patriarca responded less than five years on a Crown Victoria and over five years on a Durango. Mr. Prickett stated once you have passed those years, then you can really get more money from the UEZ to buy the car. Mayor Patriarca informed you can apply to UEZ again. The Mayor asked if they purchased Durangos the last time. Mr. Vaz answered yes, and added that he has the information if Council wants. One is a Ford Crown Victoria that as of the date of this report which is only a couple of weeks ago had 39,400 miles and the other was a Dodge Durango and that had 31,115 miles as of a couple of weeks ago. Mr. Prickett asked if we have had those for a year. Mrs. Scull replied a couple. Mr. Vaz informed they are both 2006's. Mrs. Stinney asked what the retirement mileage is. Mr. Prickett stated about 100,000. Mr. Vaz answered no. Mayor Patriarca replied there is no mind set mileage that we retire vehicles. Mrs. Stinney asked if it is the year and asked what the retirement age is. Mayor Patriarca responded there is none and we have no set time. We kind of filter them through to different departments. Mr. Prickett noted that is not the answer to your question directly. Front line vehicles that would be out on with the Police everyday. The Mayor answered that we do not have a set number that when a vehicle reaches that number we take it off line. There is no requirement by statute to do that either. Mr. Vaz informed that we have some cars that have 170,000 miles on them. Mr. Prickett asked if they are front line police vehicles. Mr. Vaz answered no and added that they get filtered over to the Detective Division. Mr. Prickett asked what criteria are used to take them off of front line duty and put them some where else. Mrs. Stinney commented that they just said they don't have any. Mr. Prickett replied that he thinks they do. Mayor Patriarca replied basically the ability to purchase to new ones. Mr. Vaz agreed and explained that if there are 3 cars in this year's budget then they'll try to take 3 high mileage cars and move them to the Detective Division. Mrs. Stinney asked so you will go with the high miles. Mrs. Scull that makes sense. Mr. Prickett conveyed that typically we have purchased 5 vehicles and as long as he has been on Council he has tried to purchase 5 vehicles a year. Mrs. Stinney asked Mr. Prickett if he has and noted that we did 3 last year. Mr. Prickett asked if we did 5 last year. Mayor Patriarca stated we haven't done 5. Mrs. Stinney asked the Mayor how many we did. Mrs. Scull stated it's better than zero. The Mayor replied we have been averaging 3 a year. Mr. Prickett stated it was more before but vehicles hadn't been purchased before. Mrs. Scull agreed and added there were a couple of years when they were trying not to raise taxes before election time. Mr. Prickett noted whatever the reason. Mrs. Scull commented that she knew she sat here and listened to it. Mrs. Stinney asked for any other questions on the salaries. Mrs. Stinney stated Council is now on page 32 of 91.

Mrs. Stinney noted that Administration's supplemental book will really help out explaining what a lot of these things are as we go along. Mr. Vaz informed there is a section for the Police Department. Mr. Cartier asked how many crossing guards we have. Mr. Vaz informed 6 are authorized and 4 are assigned. Mr. Cartier asked where they are besides at the corner of Scammel and Berkley. Mr. Vaz did not know. Mayor Patriarca replied there is one by Deborah. Mr. Cartier commented that makes sense as there is a school right there. Mayor Patriarca informed there is one on Scrapetown Road, Emmons and Busansky School. Mr. Cartier stated that makes sense and then asked if all of the kids are bused. Mrs. Scull answered pretty much nowadays. Mr. Cartier expressed concern and informed his house is on the corner of Scammel and Berkley and there is a crossing guard who all of last year did not get out of their car once. Mr. Cartier advised it doesn't make sense to him. Mrs. Scull commented there is one down by the school itself. The Mayor asked Mr. Cartier if there were kids walking in the neighborhood after getting off the bus. Mr. Cartier can understand that but the crossing guard still did not get out of the car. The Mayor advised his point there was that Administration needs to know about that so that they can address that; they are suppose to be. Mrs. Scull asked if there are even kids that are walking to school there anymore. Mr. Cartier stated no, they catch the bus. Mayor Patriarca replied it's not for that, it's because of the amount of kids that left off in that area and that road is a thru road and they want to watch that intersection. It's been one of the intersections that as far as he can remember itMrs. Stinney interjected that she always thought it was walking. Mr. Cartier stated that's what it was when he was growing up too. Mrs. Scull replied that's what it used to be. Mayor Patriarca advised that very few kids walk to school; there are some, but very few. Mrs. Stinney informed there are where they do have the crossing guards and that is where the apartments are near Stackhouse on Trenton Road. Mr. Cartier added on Scrapetown Road where they walk right across the street to the schools and he can understand that. Mr. Cartier added that in his development, they are all bused and there is a crossing guard there that sits in front of his house everyday and doesn't get out of the car. Mayor Patriarca replied he is going to have to look in to that. Mr. Cartier apologized for his detour. Mr. Prickett stated to not do it again. Mr. Cartier replied to Mr. Prickett that he has nerve. Mrs. Scull asked doesn't he have nerve and replied yes he does and a lot of it. Mr. Prickett stated he has a lot of nerve. Mrs. Scull remarked that they usually have them in here. Mr. Cartier replied they are here and they've been here every year but this year.....Mrs. Scull indicated that they are not named because the other people in Recreation, the part time people, are named. Mr. Cartier stated not this year. Mrs. Scull thought they were and stated yes they were. Mr. Prickett commented that he has a lot of nerve and he enjoyed listening to this but it is important what he asked and it was enlightening and thanked Mr. Cartier for asking that question. Mr. Cartier stated this year there happened to be a new crossing guard there and the previous year the crossing guard would get out whenever the bus would come and stand out in the road while the bus was offloading but this year there is nothing. Mrs. Stinney advised she does pass and looks to see if Mr. Cartier's car is home and one day she is going to stop. Mrs. Scull asked if there are two vehicles. Mr. Vaz informed there are three in the budget and they are estimated at \$22,500 for each plus the cost of installing the equipment and cameras in the car. Mr. Inge asked why Police cars have to run when there is not anyone in them. Mr. Vaz advised that what he has been told when he has asked the question numerous times, it has to do with the mobile data terminal that is in the car. Something to do with you have to turn that system off, turn the car off and then turn the car on it takes a very long time for that computer and then the software to turn back on. Mayor Patriarca informed it is for

convenience more than anything. He understands that when the car is turned off you have to power down the entire system because it does draw a lot but to start each thing up, radar, camera, and computer and initialize everything it is a task but he doesn't know that it's a monumental task and it might be more for convenience than leaving them run. Mr. Prickett replied he didn't get an answer from that and he is still confused. Mr. Vaz replied he provided the Police Department's official answer and the Mayor gave probably the reality. The Mayor reiterated that he doesn't know that he agrees that they have to stay running and there are times when the officer gets out that if they know they will be out for a length of time, the vehicle should be shut down but he can understand that there are certain times that you will not turn it off and know you will only be out for 3 or 4 minutes or 5 minutes, you're not going to shut everything down and get back in the vehicle and re-initialize everything and so forth but when you have a vehicle that sat for half an hour in one spot, he doesn't know why it doesn't get shut down. Mrs. Scull added or an hour in one spot with the same two police sitting there for over an hour. Mr. Inge asked if they get one hour for lunch. Mayor Patriarca replied yes. Mrs. Scull noted that they usually shut it off when they go to lunch and when they're in the diner, they are usually off. Mr. Inge stated he doesn't think they are ever turned off. Mayor Patriarca commented that he would have to say that they probably leave them on during lunch. Mrs. Scull reiterated that she has seen them sitting at the corner of Junction and Lakehurst and she went by and went back and as a matter of fact it was Wednesday night and they were there for an hour and a half, the same two cars sitting in the same spot. Mayor Patriarca informed that we might be able to address that later on in the budget. Mr. Prickett stated if there is an emergency and they have to come from lunch and jump in their car and take off. Mrs. Stinney stated that is what she would think. Mr. Prickett noted unless the computer can stay on but all of that equipment is draining the battery when trying to start it up. Mayor Patriarca commented that you couldn't leave all of that on and go in for an hour and come out and expect the car to start, it's not going to start. Mr. Prickett noted that they could get an emergency call while they are eating lunch and they have to get going so which way do we want it. The Mayor answered that it could very well happen and added that is why we haven't really addressed that and he knows some departments are addressing that and as stated, which way do you want to go with it. Do we want to say okay get in the car and drive to that while you are initializing the system, do you need the system while you are driving to that call. You should have; we give them all these tools and these are tools to help them in their jobs and they didn't have them forty or fifty years ago and you could still do the job but that's not the job that we are preparing them for and giving them tools for. We're giving them the tools to be prepared for all of the information they can get off the computer to have the camera recording and all of that is important. Mr. Prickett commented that it saves us money with liability. Mayor Patriarca informed he just had a case where an officer brought a digital recording in that basically explained their actions in a case with Jersey Central and disputed Jersey Central's complaint towards our officers so that equipment is sanctual equipment as far as he is concerned. Mr. Prickett suggested that maybe there is a technical solution for this and check with other departments to see if maybe you could have a separate battery system just for that equipment separate from starting the car up. Mr. Vaz suggested like having an APU out back when the guys know.....Mr. Prickett asked what an APU is and if that would be in the car. Mr. Vaz explained it is auxiliary power unit and it would be out back so the car could plug in to it so you're not draining the battery and the APU is actually drawing from somewhere else. Mr. Prickett asked if that is out back here or.....Mr. Vaz answered it would only really work here. Mayor Patriarca added that another

problem is if you're here any time of the day and you'll find that car in the parking lot running when they come here for a case and they bring that prisoner in and they'll bring the car here and leave it running but if they get that call, they have to go out and respond. Mr. Prickett stated he is going to write the President and get a solution for that. Mrs. Stinney is on page 32 of 91, line item 2-04203. Mr. Cartier stated that is for food, training and medical costs. Mrs. Scull added they are up and running and we don't need to put extra money in them anymore. Mrs. Stinney asked if they are up and running is that it. Mr. Vaz answered yes. Mr. Cartier asked where the trust fund on that stands. Mayor Patriarca replied we are not encouraging the trust fund for that. We're trying to get rid of some trust funds and this is an area that we budget. Mr. Cartier disagreed with the Mayor and commented that these dogs are going to age and they will need to be replaced and the money is going to need to come from somewhere. The Mayor asked so we beg somebody and then stated the officers are aging and asked if we're going to start a trust fund for officers. Mr. Cartier answered no; the money is appropriated year after year. Mayor Patriarca stated so is K9. Mr. Cartier disagreed and stated no it's not; you're only appropriating the money to feed, house and medical costs for the dogs and you're not appropriating funds to replace dogs. Mayor Patriarca stated we can't anticipate donations to get K9's. If a K9 goes down, we can't anticipate a donation; then asked if nobody donates then we can't have K9 and we have to budget. Mr. Cartier stated that the Mayor is right that we can't anticipate donations and that is why we should establish a trust fund to replace the K9's. The Mayor replied that we have a trust fund but nobody is donating and stated to Mr. Cartier that he can donate to it. Mrs. Eden informed when she went to the DCA to get this trust fund opened, it is strictly for donations and we cannot put money in our budget and moves it over. The Mayor agreed that money cannot be put in there from the budget but we can budget in our budget for K9 if we need a dog, we budget through the budget. Mrs. Stinney commented that if next year something happened, God forbid, we can. Mrs. Stinney asked if we bought Durangos for them. Mr. Vaz replied yes. Mr. Prickett informed it was last year and we have Victorias this year. Mrs. Scull informed that this is for the dogs. Mrs. Stinney referred to page 33 of 91. Mr. Cartier asked how we can plan so low for glasses with 57 officers. Mrs. Scull noted they didn't need any last year. Mr. Vaz answered they do more specific planning on the glasses. He has glasses and kind of gets a feel for the dependents that have glasses and it's a pretty specific number in this case. Mrs. Stinney questioned page 33 of 91, line item 2-22600 investigation supplies and it is cut down quite a bit and actually this budget is really cut down quite extensively. Mrs. Stinney asked for an explanation. Mayor Patriarca explained that in past budgets we were buying some larger ticket items that are now in use, some processing equipment and so forth, and one was a cabinet for contaminated items and there were items that we went through meeting after meeting that we had to work this number down. Of course, not every department got everything they asked for but they are able to function with the number that we have in there. Mrs. Stinney noted that they really did a great job. Mr. Prickett commented there is some surplus that we could add some place. Mrs. Scull commented that she doesn't want any surplus used. Mayor Patriarca noted that we may be able to add but we still may not want to purchase it. Mrs. Stinney asked Council if they had any other questions.

Motion by Scull and Prickett to approve Department 240 as presented by the Mayor. Scull, yes; Prickett, yes; Inge, yes; Cartier, yes; Stinney, yes. Motion carried.

Mr. Inge stated at the last Council meeting it was stated there was a grant available for the Police Department. Mayor Patriarca informed in the stimulus money there is \$56,000 that came down and we still haven't gotten the criteria as to just what it can be used for and how we apply for it and if it's a match and we are waiting on that. We have actually received some calls from some legislatures wanting to take credit for giving us that but they didn't even have the answers as to what we can do. Mr. Vaz informed we have asked the Chief too through his law enforcement resources to stay on top of it. Mayor Patriarca informed he is looking in to that and will report to us as soon as he finds out if he finds out before us. Mrs. Stinney wanted to make sure that we are getting that \$56,000. The Mayor remarked that we are eligible for \$56,000 and it doesn't mean that we are going to get it. Mr. Cartier stated we might not want to get it. The Mayor agreed and stated if we have to match \$56,000 to get it.....Mrs. Stinney interjected she heard the other towns don't have to match it. Mayor Patriarca remarked that they don't know the criteria either unless they know something we don't know. Mrs. Stinney informed she'll find out tomorrow. Mr. Prickett stated if we would have to match it that is something that we should maybe plan for in the budget. Mayor Patriarca informed we would have to or we could do a 159 but then you have to see what the program is that you can use it for to make sure that it doesn't affect other budgets. Mr. Prickett stated if you could figure out what you could use it for you would be getting the \$56,000 extra. Mayor Patriarca stated its fifty cents on the dollar. Mr. Vaz added that is just one grant and there is another one that Congressman Adler alerted us to and it's through the Department of Justice which is another cops program which is hiring cops. That could be money to actually fill two of the holes in this budget. Mrs. Scull stated that would be great. Mr. Inge stated one of the big things that you hear is about the vehicles running. There is a switch you can turn to auxiliary battery and if you can have some type where it can just be hooked up to the computer because really anything else can take time to warm up. Especially when gas is \$4.00 plus a gallon and what is the maintenance on a motor sitting there idling that long of a period everyday. The Mayor answered more damage than running. Mr. Inge suggested looking in to that.

Motion to adjourn at 7:45 pm.

Respectfully submitted by:

Mary Ann Young, MMC
Township Clerk