

**TOWNSHIP OF PEMBERTON
ANNUAL REORGANIZATION MEETING
AND FIRST REGULAR MEETING**

**January 3, 2018
6:00 P.M.**

Township Clerk Amy P. Cosnoski welcomed everyone to Council's Reorganization and First Regular Meeting of the year and announced that notice of the meeting was given in accordance with the Open Public Meetings Act.

Mrs. Cosnoski announced the Presentation of Colors.

Colors were presented by the Pemberton Township JROTC and then lead in the Pledge of Allegiance, followed by the Invocation by Pastor Curtis Smith.

CALL TO ORDER

Mrs. Cosnoski called the meeting to order at 6:00 p.m. and proceeded with roll call of the Township Council.

ROLL CALL

PRESENT

Norma Trueblood
Jason Allen
Donovan Gardner
Letha Jackson
Kenneth Cartier

ABSENT

Also present: Mayor David A. Patriarca, Business Administrator Dennis Gonzalez, Solicitor Andrew Bayer and Township Clerk Amy P. Cosnoski

NOMINATIONS FOR PRESIDENT OF THE PEMBERTON TOWNSHIP COUNCIL

Mrs. Cosnoski opened nominations for Council President.

Motion by Cartier and Jackson to nominate Councilwoman Norma Trueblood as Council President for 2018. Cartier, yes; Jackson, yes; Gardner, yes; Trueblood, yes; Allen, yes; Motion carried.

Hearing no other nominations, Mrs. Cosnoski closed nominations for Council President.

Motion by Cartier and Jackson to approve Councilwoman Norma Trueblood as Council President for 2018. Cartier, yes; Jackson, yes; Gardner, yes; Trueblood, yes; Allen, yes. Motion carried.

OATH OF OFFICE

At this time Mrs. Cosnoski administered the Oath of Office to Council President Trueblood.

Council President Trueblood thanked Council.

PUBLIC COMMENTS

Council President Trueblood opened the meeting up to general public comments. Seeing no residents wishing to be heard the meeting was closed to the public.

Consent Agenda: All items listed with an asterisk (*) are considered to be routine by the Township Council and will be enacted by one motion. Should a Council Member wish to discuss a consent agenda item separately, that item can be removed from the consent agenda and considered in its normal sequence on the regular agenda.

CONSENT AGENDA

RESOLUTIONS

***REORGANIZATION CONSENT RESOLUTIONS**

*1-2018 Adopts Temporary Municipal Budget for 2018.

- *2-2018 Adopts Temporary Municipal Budget- Water Utility Fund for 2018
- *3-2018 Appoints Amy P. Cosnoski as Municipal Improvement Search Officer.
- *4-2018 Appoints Sunshine Dashiell as Deputy Township Clerk
- *5-2018 Appoints Alison Varrelmann as Tax Search Officer.
- *6-2018 Appoints Amy P. Cosnoski as Public Agency Compliance Officer per Affirmative Action Regulations.
- *7-2018 Establishes Pemberton Township's Cash Management Plan.
- *8-2018 Designates Township Holiday schedule.
- *9-2018 Designates Official Newspapers for Township.
- *10-2018 Establishes rate of interest for delinquent tax payments.
- *11-2018 Authorizes imposition of service charge assessed to property owners for property placed on tax sale for delinquent taxes or municipal charges.
- *12-2018 Authorizes cancellation of property tax overpayments or delinquent amounts of less than \$10.00.
- *13-2018 Establishes disposition of tax overpayments.
- *14-2018 Authorizes Tax Assessor to execute Stipulations of Settlement, file Rollback Assessments on behalf of the Township and further authorizes Tax Assessor or Township Solicitor to file appeals as may be necessary.

Motion by Cartier and Allen to approve the Consent Agenda. Cartier, yes; Allen, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

OTHER REORGANIZATION RESOLUTIONS

- 15-2018 Establishes Regular Council Meeting Dates.

Councilman Allen noted an article he had read that had suggested end of the day meetings are not the best times to start meetings as people are often run down and may rush to get the meeting behind them instead of fully engage in the meeting. Further advised on the articles findings and suggested a 5:30 p.m. or 6:00 p.m. start time for the Council meetings. Councilwoman Jackson stated her only concern would be that the public may feel that they were trying to make it harder for them to attend meetings. Councilman Gardner agreed and stated that a 6:00 p.m. start time may work and noted it would be easy for them but may not be easy for the public. Councilwoman Jackson agreed an earlier time would be good but stated that 5:30 p.m. may be too early. Councilman Allen noted they started the meeting tonight at 6:00 p.m. and had a healthy crowd. Discussion ensued on a possible start time for the meetings. All of Council was in agreement for a 6:00 p.m. start time. Council agreed to move the November Council Meeting to the 14th of November.

Motion by Gardner and Allen to approve Resolution 15-2018 with a start time of 6:00 p.m.. Gardner, yes; Allen, yes; Cartier, yes; Jackson, yes; Trueblood, yes; Motion carried.

- 16-2018 Consents to the Mayor's Zoning Board appointments.

Mayor Patriarca noted that he was looking to re-appoint Mr. Robert Bailey and Mr. John Willitts.

Motion by Jackson and Cartier to approve Resolution 16-2018. Jackson, yes; Cartier, yes; Allen, yes; Gardner, yes; Trueblood, yes. Motion carried.

- 17-2018 Appoints members to the Veterans' Advisory Committee.

Council President Trueblood advised that it would be Curtis Ross. Councilman Gardner noted that he had worked with Mr. Ross and that he would be a good person to have on board.

Motion by Gardner and Allen to approve Resolution 17-2018. Gardner, yes; Allen, yes; Cartier, yes; Jackson, yes; Trueblood, yes. Motion carried.

18-2018 Appoints Members to Township Alliance Group.

Council President Trueblood advised that the members would be Councilman Allen as Council Liaison; Kenny Willitts as Chairman and Councilwoman Jackson as Vice-Chair.

Motion by Cartier and Gardner to approve Resolution 18-2018. Cartier, yes; Gardner, yes; Jackson yes; Allen, yes; Trueblood, yes. Motion carried.

19-2018 Appoints Class III Member to Planning Board (Member of Council).

Councilman Allen nominated Councilman Gardner for the appointment.

Motion by Allen and Jackson to approve Resolution 19-2018 appointing Councilman Gardner to the Planning Board. Allen, yes; Jackson, yes; Gardner, yes; Cartier, yes; Trueblood, yes. Motion carried.

20-2018 Appoints Members to the Senior Citizens Council.

Council President Trueblood advised the members would be Mary Saffo and Alex Girache.

Motion by Jackson and Cartier to approve Resolution 20-2018. Jackson, yes; Cartier, yes; Allen, yes; Gardner, yes; Trueblood, yes. Motion carried.

REGULAR BUSINESS RESOLUTIONS

21-2018 Authorizes Council to go into Closed Session. - Not Adopted.

22-2018 Authorizes the Township Chief Financial Officer to Deposit Premium Lien Money to the Miscellaneous Revenue Not Anticipated Account in the amount of \$500.00.

Motion by Allen and Cartier to approve Resolution 22-2018. Allen, yes; Cartier, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

23-2018 Authorizes the release of a Performance Bond for NJR Clean Energy Venture II for improvements on Block 786.01, Lots 7-10, 12.01, 12.02 and 12.04.

Councilwoman Jackson asked for more information. Mayor Patriarca explained what this was for and that this was located behind the airport.

Motion by Gardner and Jackson to approve Resolution 23-2018. Gardner, yes; Jackson, yes; Cartier, yes; Allen, yes; Trueblood, yes. Motion carried.

24-2018 Authorizes various routine refunds in the total amount of \$468.80.

Motion by Cartier and Allen to approve Resolution 24-2018. Cartier, yes; Allen, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

25-2018 Authorizes the cancellation of property taxes on property qualifying for Veteran's property tax exemption for Wilkins, Block 236, Lot 17, in the amount of \$3,922.21 and authorizes a refund of tax overpayment in the amount of \$353.21 to Core Logic.

Motion by Allen and Gardner to approve Resolution 25-2018. Allen, yes; Gardner, yes; Jackson, yes; Cartier, yes; Trueblood, yes. Motion carried.

26-2018 Authorizes the use of Evesham Township RCA Program Funds for Housing Rehabilitation Program for Rumph, Block 132, Lot 1 in the amount of \$19,625.00.

Motion by Cartier and Allen to approve Resolution 26-2018. Cartier, yes; Allen, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

27-2017 Authorizes the use of Evesham Township RCA Program Funds for Housing Rehabilitation Program for Macey, Block 299, Lot 1 in the amount of \$20,000.00.

Motion by Allen and Jackson to approve Resolution 27-2018. Allen, yes; Jackson, yes; Gardner, yes; Cartier, yes; Trueblood, yes. Motion carried.

28-2017 Appoints Professional Engineers for CY2018 for Engineering Projects, as needed.

Mayor Patriarca advised that they were looking to have a pool of Engineers in case a project comes up and our current Engineer has a conflict they could choose from the pool. Mr. Gonzalez further advised.

Motion by Jackson and Gardner to approve resolution 28-2018. Jackson, yes; Gardner, yes; Cartier, yes; Allen, yes; Trueblood, yes. Motion carried.

Council President Trueblood advised that a Resolution needed to be added to the agenda.

29-2018 Authorizing the use of RCA funds from Cinnaminson Township for the Emergency Housing Repair Program

Motion by Allen and Cartier to add Resolution 29-2018 to the agenda. Allen, yes; Cartier, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

Motion by Cartier and Allen to approve Resolution 29-2018. Cartier, yes; Allen, yes; Gardner, yes; Jackson, yes; Trueblood, yes. Motion carried.

9. ORDINANCES FOR SECOND READING, PUBLIC HEARING AND/OR FINAL ADOPTION

ORDINANCE NO. 28-2017

AN ORDINANCE OF THE TOWNSHIP OF PEMBERTON
AUTHORIZING THE SALE OF BLOCK 854, LOT 61 BY WAY OF
QUITCLAIM DEED.

Council President Trueblood opened this portion of the meeting for public comments. Seeing no one wishing to be heard this portion of the meeting was closed to the public.

Motion by Allen and Jackson to adopt Ordinance 28-2017. Allen, yes; Jackson, yes; Gardner, yes; Cartier, yes; Trueblood, yes. Motion carried.

10. UNFINISHED BUSINESS

a. Purchases over \$2,000

1. Township Clerk - Two computers with necessary hardware and software from Look First Technology in the total amount of \$2,683.17.

Mrs. Cosnoski explained that the computers are packaged with Windows 7, however they are upgradable to Windows 10 at no cost to the Township.

Motion by Gardner and Allen to approve Purchase over \$2,000 for two computers for Township Clerk's office. Gardner, yes; Allen, yes; Cartier, yes; Jackson, yes; Trueblood, yes. Motion carries.

SOLICITOR'S REPORT:

Mr. Bayer reported: No report. Thanked the Mayor and Council for again continuing to support him in year 12 with the Township. Stated he looks forward to another exciting and to doing his best for the Township.

MAYOR'S AND/OR BUSINESS ADMINISTRATOR'S REPORT:

Mayor Patriarca reported: Congratulated Council President Trueblood for being nominated President of the Council for 2018. Stated he had nothing for this evening but will bring his report at the next meeting. Councilman Cartier asked if there was movement on the PL Firehouse. Mayor Patriarca stated that there was no status change at this time and they are still waiting on the company to send them information needed to move forward. Stated he would get something to Council in a day or two as he will be contacting them this week.

COMMENTS BY COUNCIL MEMBERS:

Councilwoman Jackson - Apologized for not being at the last two Council meetings and took this time to thank all of Council and Administration for all of their support, love and concerns in the passing of her husband. Stated she had received a letter from a resident and asked if anyone was aware of paving that was to be done on Birmingham Road and if the school knew about it so they could be re-routed. Mayor Patriarca noted that this was a project that has been completed. Stated that they generally notify the residents when a project is being done and is not sure what happened with the coordination with the schools. Councilwoman Jackson thanked everyone for coming out. Told Council President Trueblood she did a great job. Asked all to have a good year.

Councilman Gardner - Wished all a happy new year. Stated it was his one year anniversary and he is still learning. Thanked everyone for all that they do to help him. Thanked all for coming out.

Councilman Cartier - Wished Council President Trueblood good luck and congratulations. Thanked her for stepping up and stated he was willing to help her in anyway he could.

Councilman Allen - Congratulated Council President Trueblood and stated she was more than qualified. Stated he had an MUA meeting last night and that the Board had inquired about the sub-committee that had been mentioned at the last Council meeting and if anything had been formed yet. Stated they needed to keep this on their radar. Mr. Bayer stated that Council could organize this as long as there was not a quorum.

Council President Trueblood - Thanked everyone for their confidence as they continue to work together and move forward to do good for this Township. Commented on the Police Officers graduation and that it was awesome and she was very proud to see 8 officers from Pemberton graduate.

BENEDICTION

Reverend Dr. Ernest Trueblood came forward and gave the benediction.

The meeting was adjourned at approximately 6:41 p.m.

Respectfully submitted by,

Amy P. Cosnoski, RMC, Township Clerk