

April 2-5-21

PEMBERTON TOWNSHIP PLANNING BOARD

Pemberton Township Municipal Building

500 Pemberton-Browns Mills Road

Pemberton, New Jersey

January 7, 2021 Reorganization

and Regular Meeting

7:00 P.M. Minutes

<https://global.gotomeeting.com/join/804491661>

United States: +1 (646) 749-3122

Access Code: 804-491-661

PLANNING BOARD MEMBERS:

David Patriarca, Mayor

Steven Borders, Chairman

Donna Lefebvre, Vice Chairman

Donovan Gardner, Councilmember

Dan Hullings, Bd. Member sec/Env Commission Member

Richard Brown

Lionel Lee, Sr.

Letha Jackson

CONSULTANTS:

William Sitzler, Esq.

Dave Banisch, PP

Richard Hall/Christopher Rehmann PE

STAFF

Donna DiPalma, Business Secretary

1. **Meeting called to order**
2. **Pledge of Allegiance**
3. **Open Public Meetings Act Statement** The notice requirements provided for in the "Open Public Meetings Act" have been satisfied. Notice of this meeting was properly given in the annual notice which was approved by the Planning Board for the Township of Pemberton on July 5, 2019. Said resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Pemberton and posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has requested copies of the regular meeting schedule and who have prepaid any charge fixed for such service. All the mailing, posting and filing having been accomplished on July 6, 2019.
4. **Planning Board Members Oath of Office**
Gardner, Brown, Borders, Jackson-Smith, Lefebvre were sworn in.
5. **Roll Call:** Patriarca, Borders, Cooper, Gardner, Lefebvre, Hullings, Browns, Lee and Jackson-smith were present.
6. **Nomination for Board Chairman**
Borders was nominated by Hullings; seconded by Lefebvre
Roll call: Hullings, Lefebvre, Patriarca, Cooper, Gardner, Brown, Lee, Jackson and Borders voted yes.
Nomination for Board Vice Chairman
Lefebvre was nominated by Hullings; seconded by Patriarca
Roll call: Hullings, Patriarca, Cooper, Gardner, Lefebvre, Brown, Lee, Jackson and Borders voted yes.
Nomination for Board Member Secretary
Hullings was nominated by Lefebvre; seconded by Cooper
Roll call: Lefebvre, Cooper, Patriarca, Gardner, Hullings, Brown, Lee, Jackson and Borders voted yes.
7. **Public Comment**
(no comments)

8. Approval of Reorganization's Resolutions

Cooper advised that the subcommittee was not recommending a subcommittee or change for their 2021 Board professionals.

A. **Resolution #P-1-2021** appointing Board Attorney - Sitzler

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown,
Lee, Jackson and Borders voted yes.

B. **Resolution #P-2-2021** appointing Bd. Conflict Attorney – Bernstein

Motion to approve by Cooper; seconded by Lee
Roll call: Cooper, Lee, Patriarca, Gardner, Lefebvre, Brown,
Hullings, Jackson and Borders voted yes.

C. **Resolution #P-3-2021** appointing Board Planner - Banisch

Motion to approve by Cooper; seconded by Lefebvre
Roll call: Cooper, Lefebvre, Patriarca, Gardner, Hullings, Brown,
Lee, Jackson and Borders voted yes.

D. **Resolution #P-4-2021** appointing Bd. Engineer- ARH Engineering

Motion to approve by Cooper; seconded by Lefebvre
Roll call: Cooper, Lefebvre, Patriarca, Gardner, Hullings, Brown,
Lee, Jackson and Borders voted yes.

E. **Resolution #P-5-2021** appointing Board Conflict Engineer - CME

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown,
Lee, Jackson and Borders voted yes.

F. **Resolution #P-6-2021** appointing Bd. Traffic Engineer – Litwornia

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown,
Lee, Jackson and Borders voted yes.

G. **Resolution #P-7-2021** appointing Board Engineer as the designee to determine completeness

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown,
Lee, Jackson and Borders voted yes.

H. **Resolution #P-8-2021** Open Public Meeting Act and Notice designation

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown,
Lee, Jackson and Borders voted yes.

- I. **Resolution #P-9-2021** establishing meeting dates for 2021 and 2022 reorganization meeting

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Gardner, Lefebvre, Brown, Lee, Jackson and Borders voted yes.

- J. **Resolution #P-10-2021** establishing the official newspaper for 2021

Motion to approve by Cooper; seconded by Lee
Roll call: Cooper, Lee, Patriarca, Gardner, Lefebvre, Brown, Hullings, Jackson and Borders voted yes.

- K. **Resolution #P-11-2021** appointing Board Business Secretary

Motion to approve by Cooper; seconded by Lefebvre
Roll call: Cooper, Lefebvre, Patriarca, Gardner, Hullings, Brown, Lee, Jackson and Borders voted yes.

- L. **Resolution #P-12-2021** re-adoption of Board Rules and Regulations

DiPalma asked about the submission time of applications; the Business Administrator had inquired about the application submissions being required at 30 days.

Cooper comment that should keep it at 21 days for the applicants sake.

Sitzler discussed language regarding changes for virtual meetings; they may need to be amended in the future once the State makes changes.

Motion to approve by Cooper; seconded by Brown
Roll call: Cooper, Brown, Patriarca, Gardner, Hullings, Lefebvre, Lee, Jackson and Borders voted yes.

9. **Regular Board Business - Resolution & Minutes**

- A. **P-13-2020** In appreciation of Alfred Korndoerfer

Patriarca suggested including length of service; resolution to be approved with change.

Motion to approve by Cooper; seconded by Patriarca
Roll call: Cooper, Patriarca, Lefebvre, Gardner, Hullings, Brown, Lee, Jackson and Borders voted yes.

- B. **Minutes - November 5, 2020**

Motion to approve by Cooper; seconded by Hullings
Roll call: Cooper, Hullings, Patriarca, Lefebvre, Lee, Jackson and Borders voted yes.

- C. **Minutes – December 3, 2020**

Motion to approve by Cooper; seconded by Lefebvre
Roll call: Cooper, Lefebvre, Patriarca, Gardner, Hullings Lee and Borders voted yes.

10. **Regular Board Business – Applications**

A. *(nothing pending)*

11. **Regular Board Business – matters referred & continued**

(nothing pending)

14. **Comments from Board Members & Consultants**

Cooper advised that he would be moving to N. Carolina some time this year but would serve the Board while he was here.

Lefebvre commented on the sidewalks in Town Center by CVS.

Patriarca described the phases and improvements; asked DiPalma about getting minutes on the website.

Borders wished everyone a wonderful New Year.

Patriarca extended an invitation to Borders to attend a staff meeting so he could hear all of the projects going on in town.

15. **Adjournment**

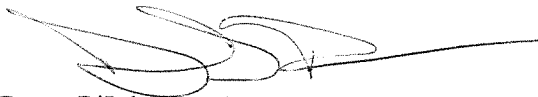
Motion to adjourn by Cooper; seconded by Hullings

All in favor: Aye

Opposed; None

Meeting adjourned at 8:00 PM

Respectfully submitted by,



Donna DiPalma, Business Secretary
Planning Board and Zoning Board of Adjustment

Disclaimer: the above minutes are neither a verbatim nor a detailed version of the events of the meeting. Such detail is available on the legal recording of the meeting at the Township office during business hours.